

**PLEASE BRING THIS AGENDA WITH YOU**

**This meeting will be preceded by a short Service in the Guild Church of St. Lawrence Jewry at 11.45am.**

**The Lord Mayor will take the Chair at ONE of the clock in the afternoon precisely.**



**COMMON COUNCIL**

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on **THURSDAY** next, the **25th day of APRIL, 2013**.

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Wednesday, 17<sup>th</sup> April, 2013.*

Dr Andrew Charles Parmley, Mus.M., Hon.  
F.S.G.

Matthew Richardson



*Aldermen on the Rota*

## 1 Introduction of newly-elected Members:-

<b>Name</b>	<b>Ward</b>
Randall Keith Anderson	Aldersgate
John Stuart Penton Lumley	Aldersgate
Dhruv Patel	Aldgate
Jamie Ingham Clark	Billingsgate
Thomas Charles Christopher Sleigh	Bishopsgate
Patrick Thomas Streeter	Bishopsgate
Christopher Michael Hayward	Broad Street
Christopher Paul Boden	Castle Baynard
Graham David Packham	Castle Baynard
Alastair Michael Moss	Cheap
Andrew Stratton McMurtrie	Coleman Street
Mark Raymond Peter Henry Delano Wheatley	Dowgate
Karina Helen Dostalova	Farringdon Within
Ann Holmes	Farringdon Within
Graeme Martyn Smith	Farringdon Within
Gregory Percy Jones	Farringdon Without
Paul Nicholas Martinelli	Farringdon Without
Emma Charlotte Louisa Price	Farringdon Without
Adam Fox McCloud Richardson	Farringdon Without
Judith Lindsay Pleasance	Langbourn
Philip John Woodhouse	Langbourn
Henry Nicholas Colthurst	Lime Street
Ibthayhaj Shadique Gani	Portsoken
Lucy Roseanne Frew	Walbrook
James Michael Douglas Thomson, Deputy	Walbrook

## 2 The New Chief Commoner to take his seat.

## 3 Question - That the Minutes of the last Court are correctly recorded?

## 4 The Right Honourable The Lord Mayor's report on overseas visits.

## 5 Resolutions on Retirements, Congratulatory Resolutions, Memorials.

## 6 Statement from the Chairman of the Policy and Resources Committee.

## 7 Docquets for the Hospital Seal.

## 8 List of applicants for the Freedom of the City:

(A list of names, together with those of the nominators, has been separately circulated).

## 9 A Bill for an Act of Common Council.

To: –

- Make further provision for the qualification of candidates for the office of Alderman of the City of London.

(First and Second Reading)

(A printed report of the Policy & Resources Committee thereon has been circulated).

- 10 The Remembrancer's report of measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

#### Subordinate Legislation

Title	with effect from
The Non-Domestic Rating (Small Business Rate Relief) (England) (Amendment) Order 2013, S.I. No. 15.	11th February, 2013.
The Town and Country Planning (Modification and Discharge of Planning Obligations) (Amendment) (England) Regulations 2013, S.I. No. 147.	28th February, 2013.
The Council Tax Reduction Schemes (Transitional Provision) (England) Regulations 2013, S.I. No. 215.	6th March, 2013.
The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, S.I. No. 218.	1st April, 2013.
The Licensing Act 2003 (Forms) (Amendment) Regulations 2013, S.I. No. 432.	31st March, 2013.
The Non-Domestic Rating (Rates Retention) Regulations 2013, S.I. No. 452.	28th February, 2013.
The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2013, S.I. No. 476.	31st March, 2013.
The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (England) Regulations 2013, S.I. No. 501.	7th March, 2013.
The Local Authorities (Contracting Out of Tax Billing, Collection and Enforcement Functions) (Amendment) (England) Order 2013, S.I. No. 502.	7th March, 2013.
The Council Tax (Administration and Enforcement) (Amendment) (England) Regulations 2013, S.I. No. 590.	10th April, 2013.
The Bank of England Act 1998 (Macro-prudential Measures) Order 2013, S.I. No. 644.	1st April, 2013.
The Council Tax and Non-Domestic Rating (Demand Notices) (England) (Amendment) Regulations 2013, S.I. No. 694.	18th April, 2013.
The Non-Domestic Rating (Levy and Safety Net) Regulations 2013, S.I. No. 737.	27th March, 2013.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's office.)

- 11 The Town Clerk to report the result of a ballot taken at the last Court to appoint twelve Common Councilmen on The Honourable The Irish Society for terms of one, two and three years.

\* denotes appointed

	Votes
John David Absalom	40*
Douglas Barrow, Deputy	63*
Roger Arthur Holden Chadwick	62*
Simon D'Olier Duckworth, D.L.	64*
The Revd. Dr. Martin Dudley	34
Peter Gerard Dunphy	28
Dr. Peter Bernard Hardwick, Q.H.P.	32
Brian Nicholas Harris	56*
Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	53*
Catherine McGuinness, M.A., Deputy	92*
Sylvia Doreen Moys	31
Ann Marjorie Francescia Pembroke	11
James Henry George Pollard, Deputy	62*
Richard David Regan, Deputy	56*
Elizabeth Rogula	53*
John George Stewart Scott, J.P., B.A.(Hons)	36
Ian Christopher Norman Seaton	54*
Michael Welbank, Deputy	57*

- 12 To appoint the Committees until the first meeting of the Court in April 2014 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference and constitutions has been separately circulated).

Unless otherwise stated the requirement for certain Committees to have a Member with less than five years' service on the Court, at the time of their appointment, is fulfilled by the existing membership.

Nominations received for vacancies of varying terms:-

(Where appropriate

\* denotes a Member standing for re-appointment; and

# denotes less than five years' service on the Court.

a) Policy and Resources Committee (seven vacancies).

**(Contest)**

Nominations received:-

- \* Kenneth Edwin Ayers, M.B.E., Deputy
- John Alfred Barker, O.B.E., Deputy
- Alexander John Cameron Deane
- \* Stuart John Fraser, C.B.E.
- Tom Hoffman
- Wendy Marilyn Hyde
- Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- \* Joyce Carruthers Nash, O.B.E., Deputy
- Gerald Albert George Pulman, J.P., Deputy
- John George Stewart Scott, J.P., B.A.(Hons)
- Jeremy Lewis Simons M.Sc.
- \* Sir Michael Snyder, Deputy
- Patrick Thomas Streeter
- John Tomlinson, B.A., M.Sc. Deputy
- Philip John Woodhouse

b) Hospitality Working Party of the Policy and Resources Committee (one vacancy).

**(Contest)**

Nominations received:-

- \* Kenneth Edwin Ayers, M.B.E., Deputy
- Simon D'Olier Duckworth, D.L.
- Ann Marjorie Francescia Pembroke

c) Privileges Sub, Policy and Resources Committee (two vacancies).

Nominations received:-

- \* Kenneth Edwin Ayers, M.B.E., Deputy
- Oliver Arthur Wynlayne Lodge, T.D, B.Sc

d) Investment Committee (five vacancies).

**(Contest)**

Nominations received:-

- Henry Nicholas Colthurst
- \* Simon D'Olier Duckworth, D.L.
- \* Brian Nicholas Harris
- Robert Picton Seymour Howard, Deputy
- Michael Hudson
- Andrew Stratton McMurtrie
- \* James Henry George Pollard, Deputy
- John George Stewart Scott, J.P., B.A.(Hons)
- Philip John Woodhouse

e) Audit and Risk Management Committee (two vacancies).

**(Contest)**

Nominations received:-

- \* Nicholas John Anstee, Alderman
- Jamie Ingham Clark
- \* Jeremy Lewis Simons M.Sc.

## f) Police Committee (three vacancies).

**(Contest)**

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- Kevin Malcolm Everett D.Sc.
- John Fletcher
- \* Alison Jane Gowman, Alderman
- \* Brian Nicholas Harris
- Vivienne Littlechild
- Graham David Packham

## g) Board of Governors of the City of London School (four vacancies).

**(Contest)**

Nominations received:-

- Sophie Anne Fernandes
- Michael Hudson
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- \* Dr Giles Robert Evelyn Shilson, Deputy
- James Michael Douglas Thomson, Deputy

## h) Board of Governors of the City of London School for Girls (five vacancies).

**(Contest)**

Nominations received:-

- Nigel Kenneth Challis
- \* Dennis Cotgrove, B.A.
- William Harry Dove, M.B.E., J.P., Deputy
- \* The Revd. Dr. Martin Dudley
- Christopher Michael Hayward
- Ann Holmes
- \* Clare James, M.A.

## i) Board of Governors of the City of London Freeman's School (six vacancies).

Nominations received:-

- \* Vivienne Littlechild
- Hugh Fenton Morris
- Graham David Packham
- Judith Lindsay Pleasance
- (Two vacancies remain)

## j) Board of Governors of the Guildhall School of Music &amp; Drama (four vacancies).

**(Contest)**

Nominations received:-

- \* John Alfred Bennett, Deputy
- Christopher Paul Boden
- Marianne Bernadette Fredericks
- Ann Holmes
- John George Stewart Scott, J.P., B.A.(Hons)
- Angela Starling

## k) Gresham Committee (City Side) (two vacancies).

**(Contest)**

Nominations received:-

- \* John Alfred Barker, O.B.E., Deputy
- \* Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy
- Ian Christopher Norman Seaton
- Michael Welbank, Deputy

l) Establishment Committee (nine vacancies – at least one Member to have less than five years' service on the Court).

**(Contested)**

Nominations received:-

- # Christopher Paul Boden
- Nigel Kenneth Challis
- William Harry Dove, M.B.E., J.P., Deputy
- Kevin Malcolm Everett D.Sc.
- # Jamie Ingham Clark
- Jeremy Paul Mayhew, M.A., M.B.A.
- Wendy Mead, Deputy
- \* Sylvia Doreen Moys
- # Dhruv Patel
- Richard David Regan, Deputy
- \* Angela Starling

m) Open Spaces, City Gardens and West Ham Park Committees (three vacancies).

**(Contested)**

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- Dennis Cotgrove, B.A.
- Robert Picton Seymour Howard, Deputy
- Andrew Stratton McMurtrie
- Sylvia Doreen Moys
- Barbara Patricia Newman, C.B.E.
- Jeremy Lewis Simons M.Sc.

n) Epping Forest & Commons Committee (four vacancies).

**(Contest)**

Nominations received:-

- \* Stanley Ginsburg J.P., Deputy
- John Stuart Penton Lumley
- \* Catherine McGuinness, M.A., Deputy
- Brian Desmond Francis Mooney, M.A.
- Sylvia Doreen Moys
- Dhruv Patel
- Ian Christopher Norman Seaton
- Graeme Martyn Smith

o) Hampstead Heath, Highgate Wood & Queen's Park Committee (five vacancies).

**(Contested)**

Nominations received:-

- \* John Alfred Barker, O.B.E., Deputy
- Karina Helen Dostalova
- John Stuart Penton Lumley
- Emma Charlotte Louisa Price
- \* Jeremy Lewis Simons M.Sc.
- Thomas Charles Christopher Sleigh

p) Barbican Residential Committee, in the category of non-resident (five vacancies).

Nominations received:-

- Alex Bain-Stewart M.Sc., J.P.
- Christopher Paul Boden
- Graham David Packham
- Philip John Woodhouse
- (One vacancy remains)

q) Barbican Centre Board (two vacancies).

Nominations received:-

- \* Jeremy Paul Mayhew, M.A., M.B.A.
- \* John Tomlinson, B.A., M.Sc. Deputy

r) The City Bridge Trust Committee (five vacancies).

**(Contest)**

Nominations received:-

- Nigel Kenneth Challis
- Karina Helen Dostalova
- Simon D'Olier Duckworth, D.L.
- Kevin Malcolm Everett D.Sc.
- Stuart John Fraser, C.B.E.
- Marianne Bernadette Fredericks
- \* Vivienne Littlechild J.P.
- Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- John Stuart Penton Lumley
- Andrew Stratton McMurtrie
- John George Stewart Scott, J.P., B.A.(Hons)
- Michael Welbank, Deputy
- Philip John Woodhouse

s) Standards Committee (two vacancies – at least one Member to have less than five years' service on the Court).

**(Contest)**

Nominations received:-

- Nigel Kenneth Challis
- # Karina Helen Dostalova
- # Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- Ann Marjorie Francescia Pembroke

t) Licensing Committee (eight vacancies).

**(Contest)**

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- \* Peter Gerard Dunphy
- Michael Hudson
- Jamie Ingham Clark
- Gregory Percy Jones
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- Graham David Packham
- Judith Lindsay Pleasance
- \* Chris Punter
- Thomas Charles Christopher Sleigh

u) Livery Committee (two Common Councilmen to be nominated for appointment).

**(Contest)**

Nominations received:-

- Henry Nicholas Colthurst
- Kevin Malcolm Everett D.Sc.
- Robert Picton Seymour Howard, Deputy
- Wendy Mead, Deputy
- Ann Marjorie Francescia Pembroke

13 QUESTIONS

14 MOTIONS

15 Awards and Prizes

## Policy, Finance, Establishment, Investment and Audit Committees - Reports

### 16 POLICY AND RESOURCES COMMITTEE (Mark John Boleat)

22 March 2013

#### (A) Corporate Plan 2013 - 2017

The Corporate Plan is the City of London Corporation's main strategic planning document, providing a framework for the delivery of our services. The Plan, a copy of which has been separately circulated, is a clear statement of our vision and strategic aims and sets out the key policy priorities for the next four years.

Members were consulted on the Plan in 2011 and are not due to be consulted again until later this year. However, in the interim, to ensure that the Plan reflects our current circumstances, it is reviewed annually by the Policy Committee. We recently reviewed the Corporate Plan and are recommending a few minor changes.

The key changes are as follows:-

Insertion of additional wording into the **Introduction**, reflecting the City's work in supporting London and the nation.

Deletion of the previous **Key Policy Priority** (KPP) 5, relating to the Olympics and Paralympics.

Splitting of the previous KPP4 into two KPPs, one relating to the City Corporation's work in supporting London's communities (new KPP4) and the other relating to the City Corporation's heritage and cultural offer (new KPP5).

Rewording and updating the bullet points supporting each KPP.

Replacement of the **Core Value** "Opportunity and prosperity for all" with a new Core Value "Working in Partnership".

No changes have been made to the Vision or Strategic Aims.

We **recommend** that approval be given to the Corporate Plan 2013-2017.



(B) **HOSPITALITY WORKING PARTY**  
**(Kenneth Edwin Ayers, M.B.E., Deputy, Chief Commoner)**

20 March 2013

**Applications for the Use of Guildhall**

In accordance with the arrangements approved by the Court on 21 June 2001 for the approval of applications for the use of Guildhall, we now inform the Court of the following applications which have been agreed to:-

<b>Name</b>	<b>Date</b>	<b>Function</b>
London District Surveyors Association	Friday 17 May 2013	Awards Ceremony
John Templeton Foundation	Tuesday 21 May 2013	Prize Ceremony
Incisive Media	Friday 14 June 2013	Awards Ceremony
City of London School for Girls	Wednesday 25 September 2013	Prize Giving
Baltic Air Charter Association	Thursday 3 October 2013	Awards Lunch
Government of Gibraltar	Monday 21 October 2013	Reception
Guildhall School of Music and Drama	Friday 1 November 2013	Graduation
Nightingale Hammerson	Monday 4 November 2013	Dinner
Financial Services Forum	Thursday 21 November 2013	Dinner
The Worshipful Company of International Bankers	Tuesday 4 February 2014	Banquet
The Royal Brompton & Harefield Hospitals Charity	Thursday 20 March 2014	Dinner

(C) **Queen Elizabeth Prize for Engineering (QEPE) - report of action taken under urgency procedures**

20 March 2013

The Queen Elizabeth Prize for Engineering (QEPE) is a new global engineering prize aiming to recognise individuals of any nationality, working independently or as part of a team, directly responsible for advancing the application of engineering knowledge. The winners, which include the British internet pioneer Sir Tim Brenner-Lee, will each receive a trophy, a share of the £1m prize and will be invited to attend an award ceremony in London on 25th June 2013. The biennial award has attracted significant media attention since its official launch in November 2011 by the Prime Minister, Deputy Prime Minister and Leader of the Opposition. The award attracted nominations from more than 30 countries and the QEPE are keen to promote the inaugural award in the hope of it becoming the pre-eminent award in its field.

We considered that the City Corporation should support this event, which is to be held on 25<sup>th</sup> June 2013, by inviting the prize winners, together with Chief Executive Officers of the corporate sponsors; prominent City figures; government officials and policy makers and some leading business, academic and industry representatives to a luncheon in the Crypts. The time in which to arrange this was short and so action was taken as a matter of urgency pursuant to Standing Order No 19 and we now report the action taken in approving this hospitality, with the Policy and Resources Committee making the detailed arrangements and the cost being met from City's Cash within the approved cost parameters.

This will be a Committee event.

**(D) Right Honourable The Baroness Thatcher of Kesteven LG OM FRS - report of action taken under urgency procedures**

10 April 2013

With the funeral service for Baroness Thatcher being held in St. Paul's Cathedral, and having regard also to the City's recognition of her achievements in public service through the award of the honorary Freedom of the City some years ago, it seemed entirely appropriate that the City Corporation should invite those attending the service to Guildhall for a reception afterwards.

It was of course necessary to make the arrangements as a matter of urgency, obtaining approvals needed pursuant to Standing Order No. 19, and we now report the action taken. As well as the immediate family, those invited included current and former Heads of State, members of Her Majesty's Government and Opposition, Members of both Houses of Parliament and individuals with a personal connection to Baroness Thatcher (and the cost was met from City's Cash, within the approved cost parameters).

This was a full Court event.

**Rates Committees - Reports****17 PLANNING AND TRANSPORTATION COMMITTEE  
(Michael Welbank, Deputy)**

26 February 2013

**Fenchurch and Monument Area Enhancement Strategy - Adoption of Strategy**

Your Committee seeks approval for the adoption of the revised Fenchurch and Monument Area Enhancement Strategy which analyses the public realm and transportation network within the Fenchurch Street, Monument and Cannon Street areas of the City and a separately printed and circulated report has been submitted thereon.

The Strategy identifies current issues, considers future demand and sets out a framework for addressing these within the context of existing policies and guidance. It also identifies and prioritises projects arising from the Strategy and indicates a funding strategy for delivery. A copy of the Fenchurch and Monument Area Enhancement Strategy has been made available in the Members' Reading Room and we **recommend** its adoption.

**MOTION****18 By the Chief Commoner**

"That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972:-

- A) action taken under urgency procedures approving recommendations of the Property Investment Board concerning the options for the refurbishment of 35/37 Alfred Place, WC1;
- B) action taken under urgency procedures approving recommendations of the Property Investment Board concerning the leasehold interest in the City Fund property, 42 New Broad Street;

- C) recommendations of the Audit and Risk Management Committee concerning the appointment of Non Local Authority Fund Auditors; and
- D) recommendations of the Community and Children's Services Committee concerning the options for the redevelopment of the Community Centre at Avondale Square Estate.

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## GIFFORD, Mayor

# COURT OF COMMON COUNCIL

**THURSDAY, 7<sup>th</sup> MARCH, 2013**

MEMBERS PRESENT

### ALDERMEN

Gifford, M.R. The Rt. Hon. The Lord  
Mayor  
Anstee, N.J.  
Bear, Sir Michael D., B.Sc.(Eng) M.B.A.  
Evans, J. R., Sheriff  
Garbutt, J.  
Gowman, Miss A.J.  
Graves, D. A.

Haines, G.W.  
Hall, B.R.H.  
Howard, Sir David, Bt., M.A., D.Sc.  
Judge, Sir Paul  
Lewis, Sir David, M.A., D.L.  
Luder, I.D., B.Sc.(Econ)

Redcliffe, N.G.M.  
Remnant, The Hon. P., C.B.E.  
Richardson, M.  
Savory, Sir Michael  
Stuttard, Sir John, M.A.  
Walsh, S., M.A.  
Woolf, Mrs F., C.B.E.  
Yarrow, A.

### COMMONERS

Ayers, K.E. M.B.E.,  
Deputy

Bain-Stewart, A., M.Sc.,  
J.P.  
Barker, J.A., O.B.E,  
Deputy  
Barrow, D., Deputy  
Bennett J. A., Deputy  
Boleat, M.J.  
Bradshaw, D.J.  
Brewster, J.W., O.B.E.

Cassidy, M.J., C.B.E.,  
Deputy  
Catt, R.M.  
Chadwick, R.A.H.  
Challis, N. K.  
Chapman, J.  
Cotgrove, D., B.A., Deputy  
Cressey, N.  
Currie, Miss S.E.M.,  
M.B.E., Deputy

Day M. J., B.A., M.Sc.,  
LL.M.  
Dove, W.H., M.B.E., J.P.,  
Deputy  
Duckworth, S.D'O. D.L.  
Dudley, Rev. Dr. M.R.  
Dunphy, P.G.

Eskenzi, A.N., C.B.E.,  
D.Sc., Deputy  
Eve, R.A., O.B.E., Deputy

Farr, M.C.  
Fletcher, J.W. B.Sc.  
Fraser, S.J., C.B.E.  
Fraser, W.B., O.B.E.,  
Deputy,  
Fredericks, Ms, M.B.

Galloway, A.D., O.B.E.  
Gillon, G.M.F.  
Ginsburg, S., J.P., Deputy  
Graves, A.C., LL.B.

Halliday, Mrs. P.A.,  
O.B.E., Deputy  
Hardwick, Dr. P.B., Q.H.P.  
Harris, B.N.  
Henderson-Begg, M.,  
M.B.E.  
Hoffman, T.  
Howard, R.P.S.  
Hudson, M.  
Hunt, W.G., T.D.  
Hyde, Ms W.

James, Mrs C. M.A.  
Jones, H.L.M., Deputy

Knowles, S.K., M.B.E.,  
Deputy

Lawrence, G.A.,  
Leck, P.  
Littlechild, Mrs V., J.P.  
Llewelyn-Davies, A.  
Lodge, O.A.W., T.D.,  
B.Sc.  
Lord, C.E., O.B.E., J.P.,  
Deputy

Malins, J.H., Q.C.,  
Martinelli, P.J. M.B.E.  
Mayhew, J.P., M.A.,  
M.B.A.

McGuinness, Miss C.,  
M.A., Deputy  
Mead, Mrs. W., Deputy  
Mooney, B.D.F., M.A.  
Moore, G.W.  
Morris, H. F.  
Moys, Mrs. S.D.

Nash, Mrs, J.C., O.B.E.,  
Deputy  
Newman, Mrs, B.P.,  
C.B.E.

Owen, Mrs. J., M.B.E.,  
Deputy  
Owen-Ward, J.R., M.B.E.,  
Deputy

Pembroke, Mrs. A.M.F.  
Pollard, J.H.G., Deputy  
Priest, Ms H.J.S.  
Pulman, G.A.G., J.P.,  
Deputy  
Punter, C.

Quilter, S.D., B.Sc.(Hons)

Regan, R.D., Deputy  
Regis, Miss D.  
Rogula, Miss E.  
Rounding, Ms V

Scott, J.G.S., J.P., B.A  
(Hons)  
Seaton, I.C.N.  
Shilson, Dr. G.R.E., Deputy  
Simons, J.L. , M.Sc  
Snyder, Sir Michael, Deputy  
Spanner, J.H., T.D.  
Starling, Mrs A.M.

Thompson, D.J.  
Tomlinson, J., B.A., M.Sc.

Welbank, M., Deputy

Minutes *Resolved* – That the Minutes of the last Court are correctly recorded.

Overseas Visits The Right Honourable the Lord Mayor reported on his recent visits to Kuwait, United Arab Emirates, Egypt, Bahrain and Qatar, Liverpool, Leeds, Glasgow and Edinburgh.

Dr Giles Robert  
Evelyn Shilson,  
Deputy  
Kenneth Edwin  
Ayers, M.B.E.,  
Deputy

*Resolved unanimously* - That, on his retirement from this Honourable Court, the Members wish to place on record their warmest thanks to

Sir Michael Savory

for the service that he has given to the Corporation and to the City for over thirty years. That civic career started when, in 1980, he was elected as a Common Councilman for the Ward of *Broad* Street but, in 1996, he was elected as Alderman for Bread Street. In that capacity, he was elected to the Office of Sheriff in 2001 and to the Mayoralty in 2004.

An old-style City man through and through, Sir Michael reinforced those qualities we are proud to see in our Lord Mayors; qualities of commitment, of integrity and of service to others, so clearly evidenced by his long-standing support for our Armed Forces, for the Church and for charitable activity. In that Mayoral year another quality of his was clear for all to see: the personal touch on visits to our housing estates, to our schools and even accompanying the City of London Police on some of their night patrols.

Sir Michael's record of service has been exemplary and when he stands down next week, he can do so with the hearty thanks of this Court for all he has achieved and with our warmest good wishes for a long, happy and healthy retirement.

Alderman Sir Michael Savory was heard in reply.

Letter A letter from John Bird resigning his office as a Common Councilman for the Ward of Tower was received.

Gerald Albert  
George Pulman,  
J.P., Deputy  
Sir Paul Judge,  
Alderman

*Resolved unanimously* – That, upon his retirement from this Honourable Court Members wish to extend to

John Leslie Bird, Officer of the Most Excellent Order of the British Empire

its sincere gratitude for his long and much valued service as a Member for the Ward of Tower.

Elected as a Common Councilman in 1977 for the Ward of Bridge and Bridge Without and later for the Ward of Tower, John's work with his colleagues on the whole of the Court has been much respected, as evidence by the number of

chairmanships he has been elected to, namely the Epping Forest Committee, the Trustees of the City of London Almshouses, the City Bridge Trust Committee and, in 1995, the Chairman of the City Lands and Bridge House Estates Committee, becoming the Chief Commoner that year.

The Members of this Honourable Court are pleased to have this opportunity to express their heartfelt appreciation not only for his efforts and achievements, but also for his kindness, courtesy and consideration and they wish him good health and happiness long into the future.

Common  
Councilmen not  
seeking re-  
election

The Chief Commoner reported that a number of those currently serving as Common Councilmen had decided not to seek re-election later in the month, namely; John Brewster OBE, Pollyanna Davies, Martin Day, Bob Duffield, Martin Farr, Colin Graves, Michael Henderson-Begg MBE, William Hunt, Anthony Llewelyn-Davies, Peter Martinelli, Michael Page, and Mark Twogood.

He stated that, during their time on the Court, each had brought something special to the Court, some for many years and some for relatively few. Be it an enthusiasm for the City as a whole or an enthusiasm for one or more of the broad range of activities the City Corporation managed. Several of them had been Chairman of one or more of our Committees and special thanks were given to them, bearing in mind what commitment that involved. On behalf of all Honourable Members, the Chief Commoner thanked each Member not seeking re-election for all that they had done, for all that they had tried to do, for the commitment they had made and for the support given. He hoped that those Members did not lose touch and that they carried with them good and happy memories of their service together with their colleagues' best wishes for their good health and happiness in the future.

Policy  
Statement

There was no statement.

Hospital Seal

Sundry documents were sealed with the Hospital Seal.

Freedoms

The Chamberlain, in pursuance of the Orders of this Court, presented a list of the under-mentioned persons who had made application to be admitted to the Freedom of this City by redemption:-

Robert Hughes	a Telecommunications Consultant	Cheshunt, Hertfordshire
David Little	a Software Company Head of Customer Services	Salisbury, Wiltshire
Matthew Redgwell Burt	a Teacher	Corfe Mullen, Dorset
James Mark Eaton	a Royal Air Force Officer	Saffron Walden, Essex
Bernadine Julia Mary Emery	a Partnership Development Director	North Kensington, Kensington and Chelsea
Marilyn Elizabeth Collis	a Tour Guide	Tooting Broadway, Wandsworth
Kimberly Anne McCutcheon	The First Aid Nursing Yeomanry Chief Executive	Melrose, Roxburghshire
Richard Charles Jerrom	a Deputy Head of Music Administration, retired	Wakes Colne, Essex

Tudor John David Morgan	a Lecturer	Sidcup, Bexley
Roy William Hardy	a Financial Services Company Director	Woodford Green, Redbridge
Peter Duncan Atkins	a Household Electrical Goods Company Director	Minehead, Somerset
Paul Martin George Gardner	a Business Manager, retired	Langton Green, Tunbridge Wells, Kent
Mark Simpson	an Insurance Manager	Maxstoke, Warwickshire
Ismet Krasniqi	a Cleaning Company Director	Barnet
Louise Ann Becker-Murphy	a Psychotherapist	Surbiton, Surrey
Gh Courtney Hayden	a Management Consultancy Company Director, retired	Speldhurst, Tunbridge Wells, Kent
Lionel Geoffrey Stewart	a Police Officer, retired	Kempston, Bedfordshire
Edward Paul Williams	a Property Developer	Old Chelsfield, Orpington, Kent
James Patrick McSharry	a Computer Services Manager, retired	Billericay, Essex
Paul Leslie Green	a Commercial Manager	Churt, Farnham, Surrey
Gillian Mary Davies	a Refugee Case Worker	Bermondsey, Southwark
Edward Philip Everington	an Insurance Broker	Four Elms, Edenbridge, Kent
Richard Stembridge Darby	a Banker, retired	Welwyn, Hertfordshire
Caroline Roddis	a Writer	Woodchurch, Kent
Thomas McMahan	a Diocesan Bishop	Stock, Ingatestone, Essex
Charles Platts	an Automotive Design Engineer, retired	Allesley, Coventry, West Midlands
Jayendra-Bhai Patel	a Information Technology Company Director	Hemel Hempstead, Hertfordshire
Garrett Kenneth Cardwell	a Printing Company Director	Ossett, West Yorkshire
Ajay Kumar Agrawal	a Pharmaceutical Company Director	Cambridge, Cambridgeshire
Celia Rycroft	a Make Up Artist, retired	Tower Hamlets
William Stuart Carson Campbell	a Metropolitan Police Officer, retired	Hersham, Walton On Thames, Surrey
Richard John Hounslow	an Athlete	The Meadows, Nottingham
Richard Elbert Miller	a Mens Clothing Company Proprietor	Cambridge, Massachusetts, United States of America
Richard Charles Lumley	a Traffic Engineer	Shepherds Bush, Hammersmith and Fulham
John Stuart Charlton	a Publishing Company Chairman	Englefield Green, Surrey
Peter Michael	an Art Dealer	Twickenham, Richmond Upon Thames
Marios Michaels	a Construction Company Director	Twickenham, Richmond Upon Thames
Andrew Campbell Campbell	a University Lecturer, retired	Partridge Green, Horsham, Sussex
Nicos Christos Kikkides	a Security Officer, retired	Edmonton, Enfield
Heather Mary Swain	an Assistant Registrar	Leigh-on-Sea, Essex
Michael Shoukey Abdou	a Medical Practitioner	Hockley Heath, Solihull, West Midlands



Mervyn Roach	a Mechanical Technician	Feltham, Hounslow
Tony Raymond Edwards	a Security Consultant	Woolwich, Greenwich
Jack Henry Yeomanson	a Local Government Officer	Wandsworth
John Bernard Barradell , OBE	The Town Clerk of the City of London	Brighton
Marian Barradell	a Student	Brighton
Robert Wood Hunter	a Charity Director, retired	West Beckton, Newham
Philip Michael Sutton	a Financial Planner	Holloway, Islington
Gordon Stuart Cameron Spiers	an Accountant	Blewbury, Oxfordshire
Timothy Robin Cottier	a Chartered Accountant	Harrogate, North Yorkshire
Joseph Benjamin Noss	an Economist	Camden
Margaret Hannah Woodward	an Administration Assistant	Wood Green, Haringey
Jonathan Stokes	a Bank Compliance Officer	Tower Hamlets
Althea Marie Smith	a Councillor	Peckham, Southwark
Hannah Clare Sisk	a Solicitor	Old Alresford, Hampshire
Erman Lloyd Hassan	an Energy Loss Adjuster	Surbiton, Surrey
Joseph Thomas Shaffery	a Designer	West Ealing, Ealing
John Mark Comer	a Design Engineer, retired	Kingston-upon-Thames, Surrey
Roger Edward Flitter, BEM	an Operations Director	Fleet, Hampshire
Jonathan Nicholas McLeod	a Public Affairs Consultant	Two Dales, Matlock, Derbyshire
Vincent Vincenzo Fattorusso	a Legal Executive	Bedford, Bedfordshire
Rosamund Marie Oudart	a Widow	Camden
Graham Turnock	a Senior Civil Servant	Finsbury Park, Haringey
Matthew James Campbell-Hill	a Charity Director	Truro, Cornwall
Peter Llewellyn Miles	a Garage Proprietor, retired	Chalfont St Giles, Buckinghamshire
Carol Ann Miles	a Teacher, retired	Chalfont St Giles, Buckinghamshire
Crista Chay Kerio Cullen	an Athlete and Marketing Manager	Roehampton, London, Wandsworth
Benjamin Myer Fogle	a Film and Television Company Director	Kensington, Kensington and Chelsea
William Harold Charles Templer	a Financial Services Company Director	Guildford, Surrey
Steven Edward Brown	a Motor Vehicle Components Retailer, retired	Bromley
Patricia Coffee Brewer	a Lady of Independent Means	Macon, Georgia, United States of America
Serena Antoinette Dyett	a Child Care Practitioner	Walworth, Southwark
Lady Marie-claire Duncan-Sandys	a Lady of Independent Means	Westminster
Elisabeth Sandys	a Lady of Independent Means	Westminster
James Alan Stride	a Royal Naval Officer	Hungerford, Berkshire
Daniel John Charlish	a Charity Director	Hove, Sussex
Maurice Joseph	an Actor	Westminster

Micklewhite, Commonly  
Known As Sir Michael  
Caine, KT., CBE

Placido Domingo, Hon. an Opera Singer and Conductor Schwetzingen, Germany  
KBE

Damian Watcyn Lewis an Actor Tufnell Park, Islington

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

Results of  
Ballots

a) The Town Clerk reported the result of a ballot taken at the last Court for one Member on the Board of Governors of the City of London School for the balance of a term to expire in April 2015.

	Votes
Martin James Day, B.A., M.Sc., LL.M.	28
Michael Hudson	14
Sylvia Doreen Moys	55

Read.

Whereupon the Lord Mayor declared Sylvia Moys to have been appointed on the Board of Governors of the City of London School.

(b) The Town Clerk reported the result of a ballot taken at the last Court for one Member on the City Archaeological Trust for the balance of a term to expire in May 2015.

	Votes
Michael Hudson	18
Virginia Rounding	79

Read.

Whereupon the Lord Mayor declared Virginia Rounding to have been appointed on the City Archaeological Trust.

Appointment of  
the Irish Society

To appoint The Honourable The Irish Society with effect from 25 April 2013 until 1 April 2014

The Court proceeded to appoint three Aldermen on The Honourable The Irish Society for terms of three, two and one years.

**Nominations of the Court of Aldermen:-**  
Ian David Luder, B.Sc.(Econ.) Alderman  
Alison Jane Gowman, Alderman  
Jeffrey Evans, Alderman and Sheriff

Read.

*Resolved* –That Alderman Ian Luder, Alderman Alison Gowman and Alderman and Sheriff Evans be appointed on The Honourable The Irish Society for terms of three, two and one year respectively, with all eligible for re-appointment at the end of their term.

The Court proceeded to appoint twelve Common Councilmen for terms of one, two and three years.

**Nominations received:-**

John David Absalom  
Douglas Barrow, Deputy  
Roger Arthur Holden Chadwick  
Simon D'Olier Duckworth, D.L.  
The Revd. Dr. Martin Dudley  
Peter Gerard Dunphy  
Dr. Peter Bernard Hardwick, Q.H.P.  
Brian Nicholas Harris  
Oliver Arthur Wynlayne Lodge, T.D, B.Sc.  
Catherine McGuinness, M.A., Deputy  
Sylvia Doreen Moys  
Ann Marjorie Francescia Pembroke  
James Henry George Pollard, Deputy  
Richard David Regan, Deputy  
Elizabeth Rogula  
John George Stewart Scott, J.P., B.A.(Hons)  
Ian Christopher Norman Seaton  
Michael Welbank, Deputy

Read.

The Court proceeded, in accordance with Standing Order No.10, to ballot on the vacancy.

The Lord Mayor appointed the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be the scrutineers of the ballot.

*Resolved* – That the votes be counted at the conclusion of the Court and the result printed in the Summons for the next meeting.

To appoint the Governor and Deputy Governor of the Honourable The Irish Society

The Court proceeded to appoint the Governor of The Honourable The Irish Society.

Sir David Howard, Bt., M.A., D.Sc., Alderman  
Kenneth Edwin Ayers, M.B.E., Deputy

*Resolved* – That Ian Luder, Alderman and Cooper, be appointed Governor of the Honourable the Irish Society with effect from 25 April 2013 until 1 April 2014, it being noted that the Deputy Governor would be appointed by the Court of the Irish Society.

Letter Letter of Francis Jeremy Armstrong QPM thanking the Court for the resolution passed following the announcement of the Honour conferred upon him.

Received.

## Questions

1) **Deputy Catherine McGuinness** referred to the recent report of the Department of Health indicating that the City of London had the highest level of air pollution in the country, with the highest level of deaths attributable to particulate pollution and asked the **Chairman of the Port Health and Environmental Services Committee** what was being done to monitor and improve the situation. The **Chairman** confirmed that his Committee took this complex issue extremely seriously and, as it involved many parties, it was not capable of simple solutions or quick fixes. To focus efforts and provide a coherent basis for the necessary on-going long term and short-term work, in 2011 his Committee had approved an air quality strategy for the City which had 31 action points and was available on the City Corporation's website together with a progress review which was endorsed in 2012 and he outlined some of the steps being taken.

2) In view of the current concerns about systematic tax avoidance by large institutions, **Brian Mooney** asked the **Chairman of the Finance Committee** how much tax was paid in respect of City's Cash, its assets or the income therefrom by jurisdiction together with the extent of its holdings in the UK Crown Dependencies or Overseas territories and of any arrangements with Her Majesty's Revenue and Customs (HMRC) in respect of its overseas income. The **Chairman** reassured Members that the City Corporation paid tax wherever appropriate and was exempt from UK income tax but paid tax on overseas holdings as appropriate. He added that in the current financial year the City had paid tax totalling £344,308 to over fifteen countries including Japan of £80,268. He added that City's Cash held equities in two crown dependencies, the Isle of Man, totalling £1m, and Jersey, totalling £1.1m, although it currently held no holdings in any of the UK's overseas territories.

In response to a supplementary from **Brian Mooney**, the **Chairman** confirmed that the City Corporation had no tax avoidance schemes.

3) **Oliver Lodge** asked the **Chairman of Policy and Resources Committee** whether he agreed that the introduction by the EU of a cap on bonuses highlighted the importance of the City's continuing global competitiveness.

In response, the **Chairman** stated it was essential for economic recovery and for the health of the British economy that the City remained globally competitive and continued to provide the services that international trade, investment and development required. He added that it was essential too for the health of the wider UK economy, for which London was the financial services hub. He considered that the recent proposals announced in Brussels were puzzling and flawed and while it was deceptively easy to think that the restrictions on bonuses would somehow "punish bankers", it could cause real economic damage while doing little or nothing to eliminate risk. He commented further on the proposals, referred to the action taken to date and stated that in future engagement with legislators, officials and business leaders from other EU member states the City Corporation would continue to argue for competitiveness and against measures which restrict it, for better regulation as against more regulation, and for measures which would enable banks to manage their fixed costs and free up capital in challenging times to use productively, rather than tie it up in high fixed salaries.

4) **Revd Dr Martin Dudley** asked the **Chairman of Policy and Resources Committee** about the conduct of candidates at the forthcoming election and, in response, the **Chairman** stated that the conduct of candidates in elections was not a matter for this Honourable Court. He added that it was governed by rules and regulations that were specific to elections and also by the law of the land in respect of general conduct.

5) **Elizabeth Rogula** referred to the recent meeting of the Markets Committee which approved the outline terms of an agreement with the Smithfield Market Tenants' Association for new leases at Smithfield Meat Market and asked the **Chairman of Markets Committee** whether there had been any progress.

In response, the **Chairman** reported that a final and legally binding settlement with the tenants at Smithfield Meat Market had been achieved and he detailed the circumstances and the negotiations which led up to the agreement which resulted in a Court Order which required that the new leases be signed no later than 3 April 2013. He added that both sides had entered into firm commitments in the leases to improve the way in which the Market operated and to make savings in operating costs, both of which would be important in the new Service Charge regime. He stated that changes to working practices would be essential to drive down costs. He concluded by stating that both sides had had to make significant concessions to arrive at a mutually acceptable conclusion, without the need for a full trial and the positive atmosphere in which the negotiations were conducted, and the willingness by both sides to compromise, boded well for a more co-operative future.

Awards and Prizes

There was no report.

Motion

In view of the agreement reached, as outlined by the Chairman of the Markets Committee in response to the question, the mover Julian Henry Malins Q.C. sought and was granted leave to withdraw the Motion submitted (in accordance with Standing Order No. 12) in his name, viz:-

'In view of the undesirability of further litigation and in view of the outcome of the negotiation meeting between the Chairman of the Markets Committee and his Officer team and the Smithfield Market Tenants Association on Friday 18th January, this Honourable Court requests the Chief Commoner or his appointee (not being a member of the Markets Committee or elected for the Ward of Farringdon Without) to review the current state of these negotiations and orally to report back to this Honourable Court at its next meeting and wishes, in addition, to express its view that all reasonable steps should be taken to avoid further legal proceedings?'

**Names of signatories:**

George Christopher Abrahams  
 John David Absalom  
 Alex Bain-Stewart M.Sc., J.P.  
 John William Brewster O.B.E.  
 Alexander John Cameron Deane  
 Robin Anthony Eve, O.B.E., Deputy  
 Gregory Alfred Lawrence  
 Peter Joseph Martinelli, M.B.E.  
 Wendy Mead, Deputy  
 John Hedley Spanner, T.D.

Withdrawn.

## Policy, Finance, Establishment, Investment and Audit Committees – Reports

### FINANCE COMMITTEE

(Roger Arthur Holden Chadwick)

19 February 2013

#### (A) City Fund – 2013/14 Budget Report and Medium Term Financial Strategy including Non-Domestic Rates and Council Taxes for the Year 2013/14

We have considered as to the Non-Domestic Rates and Council Taxes to be levied to meet the City Fund budget requirement during the year ensuing including the proposal to levy an unchanged premium multiplier of 0.004 on the Non-Domestic Rate and Small Business Rate multipliers to enable the City to continue to support the City of London Police, security and contingency planning activity within the Square Mile at an enhanced level. We submit a printed and circulated report thereon: City Fund – 2013/14 Budget Report and Medium Term Financial Strategy.

We **recommend** that the report be agreed to and that the Court do pass a Resolution in the following terms:-

#### Overall Financial Framework - Revenue

1. Approve that further work be undertaken by the Town Clerk and Chamberlain on a service based review for City Fund to address the potential deficits forecast from 2016/17. At the same time the potential for elements of spend not in line with City Fund duties that might be better funded from Bridge House Estates will be considered together with the asset sales policy.
2. Approve the overall financial framework and the revised Medium Term Financial Strategy for the City Fund.
3. Approve the City Fund Revenue Budgets.
4. Note the following changes in assumptions from the previous forecast:
  - an inflation assumption of 2% per annum from 2014/15 (1% in 2013/14);
  - the impact of reduced rental and investment income on the financial position following asset sales needed to finance the capital programme;
  - lowering the anticipated interest rate to 1.5% in 2013/14 and 1.25% in subsequent years;
  - that the 2% efficiency savings required by 2014/15 have been included alongside the PP2P savings and costs; and
  - ring fencing an element of reserves for any possible VAT bill from breaching the partial exemption de minimis threshold, rather than making an annual provision.

#### City Police

5. Continue the policy of allowing City Police to draw from its reserves over the

medium term on a managed basis, subject to a minimum £4.5m being retained.

### Council Tax

6. It be noted, that the City not having adopted a local council tax reduction scheme under Section 13A(2) of the Local Government Finance Act 2012, the council tax reduction scheme prescribed under paragraph 4 of schedule 1A to the Local Government Finance Act 1992 (the default scheme) applies and has effect in the area of the City of London. The basis of the calculation of the Council Tax Base has been changed in response to the new provisions regarding council tax reduction schemes in the Local Government Finance Act 2012 and the Council Tax Base now has to be reduced to reflect the changes resulting from the new council tax reduction scheme. (The council tax reduction scheme replaces council tax benefit from 1<sup>st</sup> April 2013).

7. It be noted that in 2012 the Finance Committee delegated the calculation of the Council Tax Base to the Chamberlain and the Chamberlain has calculated the following amounts for the year 2013/14 in accordance with Section 31B of the Local Government Finance Act 1992:

(a) 5,974.16 being the amount calculated by the Chamberlain (as delegated by the Finance Committee), in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the City's Council Tax base for the year; this amount includes a calculation of the amount of council tax reduction; and

(b) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
80.94	67.57	5,825.65

being the amounts calculated by the Chamberlain, in accordance with the Regulations, as the amounts of the City's Council Tax Base for the year for dwellings in those parts of its area to which one of the special items relate.

8. For the year 2013/14 the Common Council determines, in accordance with Section 35(2) (d) of the Local Government Finance Act 1992, that any expenses incurred by the Common Council in performing in a part of its area a function performed elsewhere in its area by the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple shall not be treated as special expenses, apart from the amount of £12,617,000 being the expenses incurred by the Common Council in performing in the area of the Common Council of the City of London the City open spaces, highways, waste disposal, street lighting, drains and sewer functions.

9. That the following amounts be now calculated by the Common Council for the

year 2013/14 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

- (a) £346,621,708 being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act, including the local precepts issued by the Inner and Middle Temples;
- (b) £341,500,000 being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;
- (c) £5,121,708 being the amount by which the aggregate at 9(a) above exceeds the aggregate at 9(b) above, calculated by the Common Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;
- (d) £857.31 being the amount of 9(c) above, divided by the amount at 7(a) above, calculated by the Common Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year;
- (e) £12,938,645.79 being the aggregate amount of all special items referred to in Section 34(1) of the Act, including the local precepts issued by the Inner and Middle Temples;
- (f) £1,308.46 CR being the amount at 9(d) above less the result given by dividing the amount at 9(e) above by the amount at 7(a) above, calculated by the Common Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates;

(g) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
£	£	£
857.31	857.31	857.31

being the amounts given by adding to the amount at 9(f) above the amounts of the special item or items relating to dwellings in those parts of the Common Council's area mentioned above divided in each case by the amount at 9(b) above, calculated by the Common Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one of the special items relate; and



## (h) Council Tax Valuation Bands

Valuation Bands	Inner Temple	Middle Temple	City excl Temples (special expense area)
	£	£	£
A	571.54	571.54	571.54
B	666.80	666.80	666.80
C	762.05	762.05	762.05
D	857.31	857.31	857.31
E	1,047.82	1,047.82	1,047.82
F	1,238.34	1,238.34	1,238.34
G	1,428.85	1,428.85	1,428.85
H	1,714.62	1,714.62	1,714.62

being the amounts given by multiplying the amounts at 9(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Common Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

10. It be noted that for the year 2013/14 the Greater London Authority has proposed the following amounts in precepts issued to the Common Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Valuation Bands</u>	<u>Precepting Authority</u>
	Greater London Authority
	£
A	57.39
B	66.95
C	76.52
D	86.08
E	105.21
F	124.34
G	143.47
H	172.16

11. Having calculated the aggregate in each case of the amounts at 9(h) and 10 above, the Common Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby proposes the following amounts as the amounts of Council Tax for the year 2013/14 for each of the categories of dwelling as shown below:

## Council Tax Valuation Bands Inclusive of GLA Precept

Valuation Bands	Inner Temple	Middle Temple	City excl Temples (special expense area)
	£	£	£
A	628.93	628.93	628.93
B	733.75	733.75	733.75
C	838.57	838.57	838.57
D	943.39	943.39	943.39
E	1,153.03	1,153.03	1,153.03
F	1,362.68	1,362.68	1,362.68
G	1,572.32	1,572.32	1,572.32
H	1,886.78	1,886.78	1,886.78

12. The Common Council of the City of London hereby determines that the following amounts of discount be awarded:

- i. to dwellings in Class B as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. second homes) - 10% for the financial year beginning on 1st April 2013:
- ii. to dwellings in Class C as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992:
  - (a) in the case of a vacant dwelling that has been such for a continuous period of less than 6 months ending immediately before the day in question: 100% for the financial year beginning on 1st April 2013;
  - (b) in the case of a vacant dwelling that has been such for a continuous period of 6 months or more: 50% for the financial year beginning on 1st April 2013;

(i.e. a dwelling that is unoccupied and substantially unfurnished will qualify for a discount from the date the dwelling became vacant of 100% for the first 6 months (less one day) and 50% thereafter)
- iii. to dwellings in Class D as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. vacant uninhabitable dwellings or vacant dwellings undergoing major works to make them habitable or vacant dwellings where major repair works have taken place): 100% for the financial year beginning on 1st April 2013.

13. The Common Council of the City of London hereby determines that its relevant basic amount of Council Tax for 2013/14, calculated in accordance with Section 52ZX of the Local Government Finance Act 1992 is not excessive in accordance with the Referendums Relating to Council Tax Increases (Principles) (England) Report 2013/14.

**Non Domestic Rates**

14. The Common Council of the City of London being a special authority in accordance with Section 144(6) of the Local Government Finance Act 1988 hereby sets for the chargeable financial year beginning with 1st April 2013, a Non-Domestic Rating Multiplier of 0.475 and a Small Business Non-Domestic Rating Multiplier of 0.466 in accordance with Part II of the Schedule 7 of the said Act. (Both multipliers are inclusive of the City business rate premium of 0.004 which is unchanged from the current year.)
  15. In addition, the levying by the Greater London Authority of a Business Rate Supplement in 2013/14 of 0.020 (i.e. 2.0p in the £) on hereditaments with a rateable value greater than £55,000, to finance its contribution to Crossrail, be noted.
  16. A copy of the said Council Taxes and the Non-Domestic Rating Multipliers, signed by the Town Clerk, be deposited in the offices of the Town Clerk in the said City, and advertised within 21 days from the date of the Court's decision, in at least one newspaper circulating in the area of the Common Council.
- Capital Expenditure and Financing for the Year 2013/14**
17. We further recommend that The City Fund capital budget be approved and its final financing be determined by the Chamberlain, apart from in regard to any possible borrowing options.
  18. The continued pursuit of the approved financing methodology for the Corporation's funding commitment towards the cost of Crossrail be noted, particularly that each future year's budget report will give a detailed update on funding progress.
  19. For the purpose of Section 3(1) of the Local Government Act 2003, for the financial years 2013/14 to 2015/16, the Court of Common Council hereby determines that at this stage the amount of money (referred to as the "Affordable Borrowing Limit"), which is the maximum amount which the City may have outstanding by way of borrowing, shall be £0.
  20. For the purpose of Section 21(A) of the Local Government Act 2003, for the financial year 2013/14, the Court of Common Council hereby determines that the prudent amount of Minimum Revenue Provision is £0, apart from any specific requirement arising from any property leases which have to be treated as finance leases.
  21. Any potential borrowing requirement and associated implications will be subject to a further report to Finance Committee and the Court of Common Council.
  22. The Chamberlain be authorised to lend surplus monies on the basis set out in the Annual Investment Strategy, with an absolute limit of £300m for maturities in excess of 364 days.
  23. The following Prudential Indicators be set:

*Prudential indicators for affordability, prudence, capital expenditure and external debt.*

	2013/14	2014/15	2015/16
Estimates of the ratio of financing costs to net revenue stream:			
HRA	0.25	0.25	0.24
Non-HRA			
Total	(0.29)	(0.29)	(0.30)
Estimate of the incremental impact of capital investment decisions on the Council Tax - compared to 2012/13 estimates and expressed as a Band D equivalent	£ (322)	£ (569)	£ (539)
Estimate of the incremental impact of capital investment decisions on housing rents	£ (1.10)	£ (0.02)	£ (0.02)
Estimates of Capital Expenditure	£m	£m	£m
HRA	7.803	6.498	-
Non-HRA	38.282	87.513	253.985
Total	46.085	94.011	253.985
Estimates of Capital Financing Requirement – underlying need to borrow	£m	£m	£m
HRA	11.068	10.799	10.578
Non-HRA	(13.107)	(12.838)	(12.617)
Total	(2.039)	(2.039)	(2.039)
Net borrowing/(Net investments)	Period 2012/13 to 2015/16 £m (134.615)		
Capital financing requirement – underlying need to borrow	(2.039)		

*Prudential Indicators for Treasury Management*

	2013/14	2014/15	2015/16

Operational Boundary for External Debt	£m	£m	£m
Borrowing	0	0	0
Other Long Term Liabilities	0	0	0
Total	0	0	0
Authorised Limit	£m	£m	£m
Borrowing	0	0	0
Other Long Term Liabilities	0	0	0
Total	0	0	0
Upper Limit - Fixed Interest Rate Exposure	100%	100%	100%
Upper Limit-Variable Interest Rate Exposure	100%	100%	100%
Upper limit for Principal Sums Invested for > 364 days	£300m	£300m	£300m
Maturity Structure of New Fixed Rate Borrowing During 2012/13	Upper Limit %	Lower Limit %	
Under 12 months	0	0	
12 months and within 24 months	0	0	
24 months and within 5 years	0	0	
5 years and within 10 years	0	0	
10 years and above	0	0	

*Local Indicators focusing on investment incomes and revenue reserves:*

	2013/14	2014/15	2015/16
Net investment income lost/(gained) due to capital disposals and capital expenditure in the period 2012/13 to 2014/15	(£2.4m)	(£2.1m)	(£4.1m)

<i>Times cover on unencumbered revenue reserves (bracketed figures denote annual surpluses)</i>	(20.5)	(139.7)	83.1
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### Other Recommendations

24. The Treasury Management Strategy Statement and Annual Investment Strategy 2013/14 be endorsed.

25. The Chamberlain's assessment of the robustness of budgets and the adequacy of reserves be endorsed.

Read.

**Resolved** - That the report be agreed to and that this Court:-

### Overall Financial Framework - Revenue

1. Approve that further work be undertaken by the Town Clerk and Chamberlain on a service based review for City Fund to address the potential deficits forecast from 2016/17. At the same time the potential for elements of spend not in line with City Fund duties that might be better funded from Bridge House Estates will be considered together with the asset sales policy.
2. Approve the overall financial framework and the revised Medium Term Financial Strategy for the City Fund.
3. Approve the City Fund Revenue Budgets.
4. Note the following changes in assumptions from the previous forecast:
  - an inflation assumption of 2% per annum from 2014/15 (1% in 2013/14);
  - the impact of reduced rental and investment income on the financial position following asset sales needed to finance the capital programme;
  - lowering the anticipated interest rate to 1.5% in 2013/14 and 1.25% in subsequent years;
  - that the 2% efficiency savings required by 2014/15 have been included alongside the PP2P savings and costs; and
  - ring fencing an element of reserves for any possible VAT bill from breaching the partial exemption de minimis threshold, rather than making an annual provision.

### City Police

5. Continue the policy of allowing City Police to draw from its reserves over the medium term on a managed basis, subject to a minimum £4.5m being retained.

### Council Tax

6. Note, that the City not having adopted a local council tax reduction scheme under Section 13A(2) of the Local Government Finance Act 2012, the council tax reduction scheme prescribed under paragraph 4 of schedule 1A to the Local Government Finance Act 1992 (the default scheme) applies and has

effect in the area of the City of London. The basis of the calculation of the Council Tax Base has been changed in response to the new provisions regarding council tax reduction schemes in the Local Government Finance Act 2012 and the Council Tax Base now has to be reduced to reflect the changes resulting from the new council tax reduction scheme. (The council tax reduction scheme replaces council tax benefit from 1<sup>st</sup> April 2013).

7. Note that in 2012 the Finance Committee delegated the calculation of the Council Tax Base to the Chamberlain and the Chamberlain has calculated the following amounts for the year 2013/14 in accordance with Section 31B of the Local Government Finance Act 1992:

(c) 5,974.16 being the amount calculated by the Chamberlain (as delegated by the Finance Committee), in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the City's Council Tax base for the year; this amount includes a calculation of the amount of council tax reduction; and

(d) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
80.94	67.57	5,825.65

being the amounts calculated by the Chamberlain, in accordance with the Regulations, as the amounts of the City's Council Tax Base for the year for dwellings in those parts of its area to which one of the special items relate.

8. Determine for the year 2013/14, in accordance with Section 35(2) (d) of the Local Government Finance Act 1992, that any expenses incurred by the Common Council in performing in a part of its area a function performed elsewhere in its area by the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple shall not be treated as special expenses, apart from the amount of £12,617,000 being the expenses incurred by the Common Council in performing in the area of the Common Council of the City of London the City open spaces, highways, waste disposal, street lighting, drains and sewer functions.

9. Direct that the following amounts be now calculated for the year 2013/14 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

(a) £346,621,708

being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act, including the local precepts issued by the Inner and Middle Temples;

(b) £341,500,000

being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;

- (c) £5,121,708 being the amount by which the aggregate at 9(a) above exceeds the aggregate at 9(b) above, calculated by the Common Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;
- (d) £857.31 being the amount of 9(c) above, divided by the amount at 7(a) above, calculated by the Common Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year;
- (e) £12,938,645.79 being the aggregate amount of all special items referred to in Section 34(1) of the Act, including the local precepts issued by the Inner and Middle Temples;
- (f) £1,308.46 CR being the amount at 9(d) above less the result given by dividing the amount at 9(e) above by the amount at 7(a) above, calculated by the Common Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

## (g) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
£	£	£
857.31	857.31	857.31

being the amounts given by adding to the amount at 9(f) above the amounts of the special item or items relating to dwellings in those parts of the Common Council's area mentioned above divided in each case by the amount at 9(b) above, calculated by the Common Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one of the special items relate; and

## (h) Council Tax Valuation Bands

Valuation Bands	Inner Temple	Middle Temple	City Excl. Temples (special expense area)
	£	£	£
A	571.54	571.54	571.54
B	666.80	666.80	666.80
C	762.05	762.05	762.05



D	857.31	857.31	857.31
E	1,047.82	1,047.82	1,047.82
F	1,238.34	1,238.34	1,238.34
G	1,428.85	1,428.85	1,428.85
H	1,714.62	1,714.62	1,714.62

being the amounts given by multiplying the amounts at 9(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Common Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

10. Note that for the year 2013/14 the Greater London Authority has proposed the following amounts in precepts issued to the Common Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Valuation Bands</u>	<u>Precepting Authority</u>
	Greater London Authority
	£
A	57.39
B	66.95
C	76.52
D	86.08
E	105.21
F	124.34
G	143.47
H	172.16

11. In accordance with Section 30(2) of the Local Government Finance Act 1992, having calculated the aggregate in each case of the amounts at 9(h) and 10 above, approve the following amounts as the amounts of Council Tax for the year 2013/14 for each of the categories of dwelling as shown below:

#### Council Tax Valuation Bands Inclusive of GLA Precept

Valuation Bands	Inner Temple	Middle Temple	City excl Temples (special expense area)
	£	£	£
A	628.93	628.93	628.93
B	733.75	733.75	733.75
C	838.57	838.57	838.57

D	943.39	943.39	943.39
E	1,153.03	1,153.03	1,153.03
F	1,362.68	1,362.68	1,362.68
G	1,572.32	1,572.32	1,572.32
H	1,886.78	1,886.78	1,886.78

12. Hereby determine that the following amounts of discount be awarded:
- iv. to dwellings in Class B as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. second homes) - 10% for the financial year beginning on 1st April 2013;
  - v. to dwellings in Class C as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992:
    - (a) in the case of a vacant dwelling that has been such for a continuous period of less than 6 months ending immediately before the day in question: 100% for the financial year beginning on 1st April 2013;
    - (b) in the case of a vacant dwelling that has been such for a continuous period of 6 months or more: 50% for the financial year beginning on 1st April 2013;
 (i.e. a dwelling that is unoccupied and substantially unfurnished will qualify for a discount from the date the dwelling became vacant of 100% for the first 6 months (less one day) and 50% thereafter)
  - vi. to dwellings in Class D as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 (i.e. vacant uninhabitable dwellings or vacant dwellings undergoing major works to make them habitable or vacant dwellings where major repair works have taken place): 100% for the financial year beginning on 1st April 2013.
13. Hereby determine that its relevant basic amount of Council Tax for 2013/14, calculated in accordance with Section 52ZX of the Local Government Finance Act 1992 is not excessive in accordance with the Referendums Relating to Council Tax Increases (Principles) (England) Report 2013/14.

### **Non Domestic Rates**

14. The Common Council of the City of London being a special authority in accordance with Section 144(6) of the Local Government Finance Act 1988, hereby set, for the chargeable financial year beginning with 1st April 2013, a Non-Domestic Rating Multiplier of 0.475 and a Small Business Non-Domestic Rating Multiplier of 0.466 in accordance with Part II of the Schedule 7 of the said Act. (Both multipliers are inclusive of the City business rate premium of 0.004 which is unchanged from the current year.)
15. In addition, approve the levying by the Greater London Authority of a Business Rate Supplement in 2013/14 of 0.020 (i.e. 2.0p in the £) on hereditaments with a rateable value greater than £55,000, to finance its contribution to Crossrail, be noted.

16. Direct that a copy of the said Council Taxes and the Non-Domestic Rating Multipliers, signed by the Town Clerk, be deposited in the offices of the Town Clerk in the said City, and advertised within 21 days from the date of the Court's decision, in at least one newspaper circulating in the area of the Common Council.

**Capital Expenditure and Financing for the Year 2013/14**

17. Approve that the City Fund capital budget and its final financing be determined by the Chamberlain, apart from in regard to any possible borrowing options.
18. Note the continued pursuit of the approved financing methodology for the Corporation's funding commitment towards the cost of Crossrail, particularly that each future year's budget report will give a detailed update on funding progress.
19. Hereby determine that, at this stage the amount of money (referred to as the "Affordable Borrowing Limit"), which is the maximum amount which the City may have outstanding by way of borrowing, shall be £0 for the financial years 2013/14 to 2015/16, for the purpose of Section 3(1) of the Local Government Act 2003,
20. Hereby determine that the prudent amount of Minimum Revenue Provision is £0, apart from any specific requirement arising from any property leases which have to be treated as finance leases for the financial year 2013/14, for the purpose of Section 21(A) of the Local Government Act 2003.
21. Direct that any potential borrowing requirement and associated implications will be subject to a further report to the Finance Committee and the Court of Common Council.
22. Authorise the Chamberlain to lend surplus monies on the basis set out in the Annual Investment Strategy, with an absolute limit of £300m for maturities in excess of 364 days.
23. Set the following Prudential Indicators as follows:

*Prudential indicators for affordability, prudence, capital expenditure and external debt.*

	2013/14	2014/15	2015/16
Estimates of the ratio of financing costs to net revenue stream:			
HRA			
Non-HRA	0.25	0.25	0.24
Total	(0.34)	(0.35)	(0.36)
	(0.29)	(0.29)	(0.30)

Estimate of the incremental impact of capital investment decisions on the Council Tax - compared to 2012/13 estimates and expressed as a Band D equivalent	£ (322)	£ (569)	£ (539)
Estimate of the incremental impact of capital investment decisions on housing rents	£ (1.10)	£ (0.02)	£ (0.02)
Estimates of Capital Expenditure	£m	£m	£m
HRA	7.803	6.498	-
Non-HRA	38.282	87.513	253.985
Total	46.085	94.011	253.985
Estimates of Capital Financing Requirement – underlying need to borrow	£m	£m	£m
HRA	11.068	10.799	10.578
Non-HRA	(13.107)	(12.838)	(12.617)
Total	(2.039)	(2.039)	(2.039)
Net borrowing/(Net investments)	Period 2012/13 to 2015/16 £m (134.615)		
Capital financing requirement underlying need to borrow	(2.039)		

*Prudential Indicators for Treasury Management:*

	2013/14	2014/15	2015/16
Operational Boundary for External Debt	£m	£m	£m
Borrowing	0	0	0
Other Long Term Liabilities	0	0	0
Total	0	0	0

Authorised Limit	£m	£m	£m
Borrowing	0	0	0
Other Long Term Liabilities	0	0	0
Total	0	0	0
Upper Limit - Fixed Interest Rate Exposure	100%	100%	100%
Upper Limit-Variable Interest Rate Exposure	100%	100%	100%
Upper limit for Principal Sums Invested for > 364 days	£300m	£300m	£300m
Maturity Structure of New Fixed Rate Borrowing During 2012/13	Upper Limit %	Lower Limit %	
Under 12 months	0	0	
12 months and within 24 months	0	0	
24 months and within 5 years	0	0	
5 years and within 10 years	0	0	
10 years and above	0	0	

*Local Indicators focusing on investment incomes and revenue reserves:*

	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Net investment income lost/(gained) due to capital disposals and capital expenditure in the period 2012/13 to 2014/15	(£2.4m)	(£2.1m)	(£4.1m)
Times cover on unencumbered revenue reserves (bracketed figures denote annual surpluses)	(20.5)	(139.7)	83.1

24. Endorse the Treasury Management Strategy Statement and Annual Investment Strategy 2013/14; and
25. Endorse the Chamberlain's assessment of the robustness of budgets and the adequacy of reserves.

**(B) Revenue and Capital Budgets 2012/13 and 2013/14**

We submit a printed and circulated report which summarises the revenue and capital budgets for each of the City's three main funds, City Fund, City's Cash and Bridge House Estates together with the budgets for central support services within Guildhall Administration (which initially 'holds' such costs before these are wholly recharged). The report accompanies the Summary Budget Book which includes all the City's budgets at a summary level in a single document. The Summary Budget Book is available in the Members' Reading Room, and on the City Corporation's website. Further copies can be provided on request.

Having considered the circulated report we **recommend** approval of the revenue and capital budgets for City's Cash, Bridge House Estates and Guildhall Administration for the financial year 2013/14 (the budgets for City Fund having already been considered under part A above).

Read and agreed to.

Kenneth Edwin  
Ayers, M.B.E.,  
Deputy  
Martin Charles  
Farr

*Resolved unanimously* – That the thanks of the Court be given to the Chairman of the Finance Committee for his introduction to the budget reports and that a copy of the Chairman's speech be circulated to Members in the usual way.

**POLICY AND RESOURCES COMMITTEE  
(Mark John Boleat)**

14 February 2013

**(A) The Election Process for the Deputy Chairmen of the Policy and Resources Committee**

As part of the recent post-implementation review of the 2011 governance arrangements, it was agreed that the Policy and Resources Committee should appoint three deputy chairmen to support and assist the Chairman on matters of policy and strategy.

Currently the process for the election for Chairmen and Deputy Chairmen of Committees is set out in Standing Orders. The names of those who are willing to serve are voted on by ballot and the successful candidate requires the majority of the votes cast. Your Committee was asked to undertake a review of the arrangements for the election of its three Deputy Chairmen. A number of electoral systems have been considered and we believe that the most effective way of ensuring the successful candidates have a clear mandate is to introduce a system of preferential voting which requires a 50% threshold for election. The system we are proposing is easily understood, transparent and can be operated in a timely manner in terms of providing Members with the results.

The proposed system is as follows:-

- Where the number of candidates is less than or matches the number of vacancies (i.e. three) the candidates will automatically be treated as being elected to office.
- Where there are more candidates than vacancies, a ballot will be undertaken with Members indicating their preferred candidate(s). In the case of multiple vacancies, Members can choose not to vote for the maximum number of candidates.
- Once votes have been cast and counted, any candidate having 50% or more of the number of votes will be elected.
- Unless the candidates each secure 50% of the vote, the candidate with the least number of votes will drop-out automatically. If there is more than one candidate securing the least but identical number of votes then a ballot will be held between those candidates to determine which one will drop-out. Other candidates may also elect to withdraw at this stage.
- A further ballot will be held amongst the remaining candidates and any candidate securing 50% or more of the vote will be elected. This process will be repeated until all vacancies are filled.
- There may come a point in the process where a candidate or candidates with the least number of votes drops out, leaving a number of candidates that matches the number of vacancies. In those circumstances, no further ballot is necessary as the candidates will automatically be treated as being elected to office (without having to secure 50% of the vote).

Should you be minded to support this proposal it would require some minor changes to Standing Order No. 30.

We therefore **recommended** that the introduction of a revised voting system for the election of the three Deputy Chairmen of the Policy and Resources Committee only as set out above be approved and that Standing Order No. 30 be amended accordingly.

Read and agreed to.

#### **(B) Energy and Sustainability**

Following discussion at the Court on 6<sup>th</sup> December 2012 regarding the post-implementation review of the 2011 governance arrangements, recommendations relating to the method of overseeing the areas of energy and sustainability were withdrawn. This followed a case being advanced for work in those areas to remain with this Committee.

Rather than having an Energy and Sustainability Sub-Committee of the Policy and Resources Committee, the review proposed that responsibility for energy and sustainability should be transferred to the Planning and Transportation Committee, with this Committee continuing to exercise its overarching role and responsibility for coordinating and approving strategy and policy.

Since then, more detailed consideration has been given to the most effective method of overseeing the two areas and we have concluded that the Policy and Resources Committee should retain overall responsibility for sustainability. However, given the importance of sustainability and the crosscutting nature of this area of work, general responsibility should be shared, with all committees giving due weight to the subject in their deliberations.

Your Policy and Resources Committee is recommending that the City Corporation's work in the key area of energy should be transferred to the Finance Committee with it being left to decide how best to address the issue and take it forward. There is a clear synergy between energy, including energy conservation, and the work of the Finance Committee and it will complement Finance Committee's responsibility for the City Corporation's operational property.

We therefore **recommend** that the area of energy be transferred to the Finance Committee with your Policy and Resources Committee retaining overall responsibility for matters of sustainability.

Read and agreed to.

**(C) London Councils Grants Scheme 2013/2014 - Report of action taken under urgency procedures**

We report two decisions taken as a matter of urgency, pursuant to Standing Order No.19, relating to the London Councils Grants Scheme ("the Scheme"). The Scheme enables the City of London Corporation and the London Boroughs to share the cost of making grants to voluntary organisations that operate in more than one of the local authorities' areas.

On 29 January, approval was given to the London Councils Leaders Committee's recommendation that the Scheme's total expenditure for 2013/14 should be set at £10m. The City Corporation's subscription for 2013/14 was agreed at £8,118 (which is calculated annually on the basis of resident population).

It was also agreed that the decision to agree the City Corporation's annual contribution to the scheme and the overall budget be delegated to the Policy & Resources Committee in the future.

A further decision was required as the Common Council is the designated body responsible for issuing the levies to all the constituent Local Authorities for their contributions to the Scheme, once the total expenditure to be incurred under the Scheme (i.e. the budget) is approved by at least two thirds of constituent councils each year.

London Councils advised us on 6 February that the budget had been approved by over two thirds of constituent councils. Following this confirmation, the City Corporation, as levying body, was required to issue the levies before the statutory deadline of 15 February.



We therefore report that on 13 February, approval was given to the issue of levies as set out below:-

	ONS Mid-2011 Estimate of Population ('000)	%	2013/14 Borough Contribution (£)
<b>Inner London</b>			
Camden	220.1	2.68%	241,452
City of London	7.4	0.09%	8,118
Greenwich	255.5	3.11%	280,287
Hackney	247.2	3.01%	271,181
Hammersmith and Fulham	182.4	2.22%	200,095
Islington	206.3	2.51%	226,314
Kensington and Chelsea	158.3	1.93%	173,657
Lambeth	304.5	3.71%	334,040
Lewisham	276.9	3.38%	303,763
Southwark	288.7	3.52%	316,707
Tower Hamlets	256.0	3.12%	280,835
Wandsworth	307.7	3.75%	337,551
Westminster	219.6	2.68%	240,904
	<b>2,930.6</b>	<b>35.72%</b>	<b>3,214,905</b>
<b>Outer London</b>			
Barking and Dagenham	187.0	2.28%	205,141
Barnet	357.5	4.36%	392,182
Bexley	232.8	2.84%	255,385
Brent	312.2	3.81%	342,487
Bromley	310.6	3.79%	340,732
Croydon	364.8	4.45%	400,190
Ealing	339.3	4.14%	372,216
Enfield	313.9	3.83%	344,352
Haringey	255.5	3.11%	280,287
Harrow	240.5	2.93%	263,831
Havering	237.9	2.90%	260,979
Hillingdon	275.5	3.36%	302,227
Hounslow	254.9	3.11%	279,628
Kingston upon Thames	160.4	1.96%	175,961
Merton	200.5	2.44%	219,951
Newham	310.5	3.78%	340,622
Redbridge	281.4	3.43%	308,699
Richmond upon Thames	187.5	2.29%	205,690
Sutton	191.1	2.33%	209,639
Waltham Forest	259.7	3.17%	284,894
	<b>5,273.5</b>	<b>64.28%</b>	<b>5,785,095</b>
<b>Totals</b>	<b>8,204.1</b>	<b>100.00%</b>	<b>9,000,000</b>

Received.

**HOSPITALITY WORKING PARTY  
(Deputy Ken Ayers, Chief Commoner)**

7 February 2013

**(D) Applications for the Use of Guildhall**

In accordance with the arrangements approved by the Court on 21 June 2001 for the approval of applications for the use of Guildhall, we now inform the Court of the following applications which have been agreed to:-

<b>Name</b>	<b>Date</b>	<b>Function</b>
Council of British Chambers of Commerce in Europe	Wednesday 10 April 2013	Dinner
Congrex Switzerland Ltd	Tuesday 9 April 2013	Dinner
Embassy of Israel	Monday 22 April 2013	Reception
EuroWeek	Wednesday 15 May 2013	Dinner
Lord Mayor's Appeal 2013	Thursday 23 May 2013 & Tuesday 10 September 2013	Dinner
London Philharmonic Orchestra	Thursday 27 June 2013	Dinner
Pipers Projects Ltd	Thursday 11 July 2013	Awards Lunch
Ifo (Institute of Financial Services) School of Finance	Friday 12 July 2013	Graduation
The Colonel's Fund Grenadier Guards	Monday 23 September 2013	Reception
Global Impact Investing Network	Thursday 10 October 2013 & Friday 11 October 2013	Conference
Man Booker Prize	Tuesday 15 October 2013	Awards Dinner
The Royal Navy & Royal Marines Children's Fund	Friday 18 October 2013	Dinner
The Loomba Foundation	Saturday 19 October 2013	Dinner
Standard Chartered Bank	Friday 25 October 2013	Lunch
Hanover Housing Association	Tuesday 5 November 2013	Lunch
London Councils Summit	Friday 15 November 2013 & Saturday 16 November 2013	Conference
City of London Pensioners' Reunion Committee	Friday 22 November 2013	Lunch
The Guild of Freemen of the City of London	Monday 9 December 2013	Dinner
Staff Annual Lunches	Tuesday 17 December 2013 & Wednesday 18 December 2013 & Thursday 19 December 2013	Lunch
Save the Children	Thursday 8 May 2014	Dinner

Received.

**(E) Armed Forces Flag Day**

The annual Armed Forces Flag Day ushers in a week of activities across the nation to raise public awareness of the contribution made by those currently serving in Her Majesty's Armed Forces. This year's 5<sup>th</sup> annual Armed Forces Flag Day raising will be held on Monday 24<sup>th</sup> June. To mark this occasion and to help raise awareness of the contribution made to our country by those who are currently serving as well as cadets and veterans, and in line with the established precedent of the City supporting the Armed Forces, we propose that the City Corporation host a flag-raising ceremony in

Guildhall Yard during the afternoon. A number of guests, including serving and retired military personnel, cadets, City residents who are veterans, Masters and Clerks of Livery Companies, school children from the City's Schools, and some members of the general public could be invited to attend. At the conclusion, a brief overview of current service operations can be given in the Livery Hall, after which light refreshments could be served.

This event would provide an opportunity for the City to demonstrate its support for the Armed Forces, and we **recommend** accordingly, with Your Policy & Resources Committee being tasked with making the necessary arrangements out of City's Cash, within the approved cost parameters.

This would be a full Court event.

Read and agreed to.

**(F) 500th Anniversary of Trinity House**

2014 marks the 500th anniversary of the Corporation of Trinity House of Deptford Strond, known as 'Trinity House'. The history of 'Trinity House' dates back to 1513, when the Guild was granted the right to make laws and ordinances in support of its aims for the better governance of shipping on the river and in particular to relieve 'decayed mariners' and their dependents. The Corporation of Trinity House has pursued these twin objectives ever since and today they are the work of the Trinity House Lighthouse Service and the Corporation's charities, which include almshouses.

Although not a City Livery Company, the Corporation of Trinity House's links to the City go back to its founding; it has been based within the City since 1660. Each year, the Master and Elder Brethren of 'Trinity House' also host a lunch for the Lord Mayor, Sheriffs and City representatives. The current Master of the Corporation is The Princess Royal, succeeding Her father, The Duke of Edinburgh in 2011.

The Annual National Service for Seafarers at St Paul's Cathedral is due to be held on Wednesday 15<sup>th</sup> October 2014 and, in view of the long standing links between the two Corporations and to mark the 500<sup>th</sup> Anniversary of 'Trinity House', it is **recommended** that a number of past and present supporters of 'Trinity House', including representatives from the Livery, City institutions, individuals and companies that have supported the 'Trinity House' over its history be invited to attend an early evening reception at Guildhall at the conclusion of the Service; it being referred to the Port Health and Environmental Services Committee to make the necessary arrangements from City's Cash and within the approved costs parameters.

This would be a full Court event.

Read and agreed to.

(G) **400th Anniversary of Anglo-Japanese relations**

Japan is currently the world's 3rd largest economy, with more than 1,400 Japanese companies having established UK subsidiaries and a major Japanese banking cluster being based in London. British exports to Japan are worth £8 billion annually, and politically the two nations enjoy strong links, with the UK continuing to support the permanent accession of Japan to the UN Security Council and working towards the creation of an EU-Japan Free Trade Agreement.

2013 marks the 400<sup>th</sup> anniversary of Anglo-Japanese diplomatic and trade relations. A year of events has been planned for 2013 and, as Members may know, the Lord Mayor is also due to visit Japan in April, with this anniversary providing an opportunity for the City to further strengthen its engagement with key Japanese institutions and investors.

One of the events being planned is a business seminar, which will be held on Wednesday 11<sup>th</sup> September 2013 in the Livery Hall, where topics for discussion are likely to cover Japanese industrial, technological and maritime services with the UK. It is expected that this seminar will also be used to mark the official launch of Japan Week 2013 and, to allow for further engagement and discussion at the conclusion of the seminar, we **recommend** that a number of guests including Japanese and British politicians and diplomats, representatives of major Japanese investors in the UK, UK-Japanese trade and cultural associations, and representatives from major Japanese financial, educational and technological institutions, be invited to attend a dinner in the Crypts; it being it being referred to the Resource Allocation Sub-Committee to make the arrangements out of City's Cash within the approved cost parameters.

This would be a Sub-Committee event.

Read and agreed to.

(H) **70th Anniversary of the Battle of the Atlantic - report of action taken under urgency procedures**

25 February 2013

We report action taken as a matter of urgency, pursuant to Standing Order No.19, in approving arrangements for hospitality to mark the 70<sup>th</sup> Anniversary of the Battle of the Atlantic.

With 2013 marking the 70<sup>th</sup> Anniversary of the Battle of the Atlantic, commemorations had been planned to take place in London between the 8<sup>th</sup> and 10<sup>th</sup> May. As part of the commemorations, HMS Illustrious was to be in London from the 8<sup>th</sup> to the 13<sup>th</sup> May. Members will be aware that the City shares a strong affiliation with Illustrious, and it was likely that this would be the last time the vessel was in London before its decommissioning.

In honour of the occasion, a special Service of Evensong has been arranged by the Royal Navy to take place at St Paul's Cathedral on Wednesday 8<sup>th</sup> May 2013 and, to mark the event, it was recommended that the City a number of guests including senior military personnel, affiliated Ships veterans from the battle and representatives from HMS Illustrious' crew be invited to attend an early evening reception at the Mansion House immediately following the Service. The proposal was considered and approved

by both the Hospitality Working Party and the Policy and Resources Committee and, following advice from the Remembrancer that final approval was needed as soon as possible so as to allow for sufficient time to make the necessary preparations and to facilitate the co-ordination of public order arrangements with the City Police, final approval was accordingly sought and obtained from the Court of Common Council in accordance with Standing Order No.19. We hereby report the action taken.

This will be a full Court event.

Received.

**(I) 2013 Commonwealth Lecture - report of action taken under urgency procedures**

29 January 2013

We report action taken as a matter of urgency, pursuant to Standing Order No.19, in approving arrangements for hospitality following the 2013 Commonwealth Lecture.

On Tuesday 12<sup>th</sup> March, the 18<sup>th</sup> Annual Commonwealth Lecture is due to be held at Guildhall. The Lecture's focus on economically under-represented groups ties in with current City initiatives in philanthropy and social investment, and the event should also provide an opportunity for the City to further its institutional engagement with the Commonwealth. Significant emphasis has been placed on expanding the UK's trade links with emerging markets, and this has recently been a theme in Ministerial speeches including that given at the Lord Mayor's Banquet.

Given that, and to facilitate further discussion on the themes outlined above which are of benefit to the City, we consider that the opportunity should be taken to invite a number of guests including politicians, senior government officials, diplomats, policy makers, and representatives from charitable organisations and representatives from across the Commonwealth to attend a reception followed by a small private dinner at the conclusion of the Commonwealth Lecture (with the arrangements being left in the hands of the Policy and Resources Committee and the cost being met from City's Cash and within the approved cost parameters).

This opportunity emerged in January and there was not time to seek the approval of the Court in the usual manner, so we now report the action taken.

This will be a Committee event.

Received.

**ESTABLISHMENT COMMITTEE  
(John Alfred Barker, O.B.E., Deputy)**

31 January 2013

**Draft Pay Policy Statement**

The Localism Act 2011 requires the City of London Corporation to prepare and publish a Pay Policy Statement each year setting out its approach to pay for the most senior and junior members of staff. This must be agreed by the full Court of Common Council.

The Court approved the Corporation's first pay policy statement this time last year. This was published by 31<sup>st</sup> March 2012. A draft pay policy statement for 2013/14, which has been separately circulated has been approved by both the Establishment and the Policy and Resources Committee and, with your agreement, will be published by 31<sup>st</sup> March 2013.

We submit a printed and circulated report thereon **recommending** that the Court agree the separately circulated draft Pay Policy Statement for 2013/14 to ensure that the City Corporation meets its requirements under the Localism Act 2011.

Read and agreed to.

## **City's Cash Committees Reports**

**BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**  
**(John Alfred Bennett, Deputy)**

21 February 2013

### **Regulations for the admission and maintenance of Foundation Scholars**

In March 1960 the Court of Common Council agreed that the orphans of a deceased Freeman of the City of London would be eligible for consideration as a Foundation Scholar at the City of London Freeman's School following a recommendation from the Board of Governors. Any such scholarships would be funded from Freedom fee income.

Following a discussion at the January 2013 meeting of the Board of Governors it was recommended that delegated authority be sought for approving Foundation Scholarship applications to assist in the efficiency and expediency of the decision-making process. In addition, the Board felt that the Foundation Scholar guidelines should be updated to reflect both the day and boarding Foundation Scholars and to remove the reference to 'Freewoman' in the existing regulations, reverting to the original title of 'Freeman'. A change to the guidelines requires Court approval.

We submit a printed and circulated report submitting the updated guidelines for your approval together with a request for delegated authority for the Board of Governors to approve Foundation Scholarship applications and we **recommend** approval thereof.

Read and agreed to.

## **Rates Committees - Reports**

**PLANNING AND TRANSPORTATION COMMITTEE**  
**(Martin Charles Farr)**

18 June 2012

### **Holborn Circus Area Enhancement Scheme**

Our Streets & Walkways Sub Committee together with the Projects Sub Committee have considered a detailed design for major junction improvement works at Holborn Circus at an estimated total cost of £3,091,393. The proposed project will reduce accident rates, ease pedestrian flows and create a high quality public realm, making the area more pleasant, safer and easier to navigate. The project emerged as a result of extensive feasibility and consultation studies undertaken by the City, in partnership with the London Borough of Camden and Transport for London. The

matter has been given a great deal of consideration and we submit a printed and circulated report thereon, which we **recommend** for your approval.

Read and agreed to.

**PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE  
(John Tomlinson B.A. MSc.)**

8 January 2013

**Animal Reception Centre – Heathrow Airport: Annual Review of Charges**

It is necessary to submit periodic recommendations to the Court for an increase to be applied to the Schedule of Charges in respect of services provided at the Heathrow Animal Reception Centre (HARC), for the forthcoming financial year 2013/14.

The byelaws, incorporating a new schedule of charges for the services provided, can be found in Appendix A to a separately printed and circulated report and we **recommend** approval thereof; the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

Read and agreed to.

Kenneth Edwin  
Ayers, M.B.E.,  
Deputy  
Roger Arthur  
Holden  
Chadwick

*Resolved* - That the public be excluded from the meeting for the following item of business below on the grounds that it involves the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972:-

**Summary of exempt items considered whilst the public were excluded**

The Court approved recommendations of the Property Investment Board regarding the refurbishment of 1/5 London Wall Buildings, EC2.

**BARRADELL.**

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## List of Applications for the Freedom

To be presented on Thursday, 25th April, 2013

To the Right Honourable The Lord Mayor, Aldermen and Commons of  
the City of London in Common Council assembled.

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>John Sydney Grainge</b>	a Dean of Post Graduate Medicine	Hughes, Act, Australia
<b>Biggs</b>		
<i>William Peter Povey</i>	<i>Citizen and Carpenter</i>	
<i>Richard Lawrence Himsworth</i>	<i>Citizen and Goldsmith</i>	
<b>Daniel Alan Smith</b>	a Hackney Carriage Driver	Bexleyheath, Bexley
<i>Simon Peter Mcllwaine</i>	<i>Citizen and Clockmaker</i>	
<i>Barry John Frederick</i>	<i>Citizen and Scrivener</i>	
<i>Theobald-Hicks</i>		
<b>Jonathan Edward Newell</b>	a Teacher	Woking, Surrey
<i>Sir Clive Martin, OBE, TD,</i>	<i>Citizen and Stationer and Newspaper</i>	
<i>DL,</i>	<i>Maker</i>	
<i>Robin Anthony Eve, OBE,</i>	<i>Citizen and Chartered Secretary and</i>	
<i>Deputy</i>	<i>Administrator</i>	
<b>Mary-Jane Newell</b>	a Commissioning Officer	Woking, Surrey
<i>Sir Clive Martin, OBE, TD,</i>	<i>Citizen and Stationer and Newspaper</i>	
<i>DL,</i>	<i>Maker</i>	
<i>Robin Anthony Eve, OBE,</i>	<i>Citizen and Chartered Secretary and</i>	
<i>Deputy</i>	<i>Administrator</i>	
<b>Cathrine Donoghue</b>	a Distribution Organisation	Northampton,
	Director	Northamptonshire
<i>Roy Moffatt</i>	<i>Citizen and Scientific Instrument</i>	
	<i>Maker</i>	
<i>Martin Lawrence</i>	<i>Citizen and Stationer and Newspaper</i>	
	<i>Maker</i>	
<b>John Seth Donoghue</b>	a Software Development Manager	Northampton,
		Northamptonshire
<i>Roy Moffatt</i>	<i>Citizen and Scientific Instrument</i>	
	<i>Maker</i>	
<i>Martin Lawrence</i>	<i>Citizen and Stationer and Newspaper</i>	
	<i>Maker</i>	
<b>Christopher Hammond</b>	a Legal Expenses Consultant	East Grinstead, Sussex
<i>George Thomas Chudley</i>	<i>Citizen and Basketmaker</i>	
<i>Geoffrey William Ian Snelling</i>	<i>Citizen and Basketmaker</i>	
<b>Christopher John</b>	a Musician	Brighstone, Isle of Wight
<b>Parsonson</b>		
<i>Trevor James Brignall</i>	<i>Citizen and Marketor</i>	
<i>Donald William Randall, MBE</i>	<i>Citizen and Security Professional</i>	
<b>Rachid Bellili</b>	a Property Management Company	Folkestone, Kent
	Director	
<i>Brian Cyril Lawrence</i>	<i>Citizen and Environmental Cleaner</i>	
<i>Kenneth Lewis Benjamin</i>	<i>Citizen and Loriner</i>	

<b>Christine Mary Bellili</b>	a Property Management Company Director	Folkestone, Kent
<i>Brian Cyril Lawrence</i>	<i>Citizen and Environmental Cleaner</i>	
<i>Kenneth Lewis Benjamin</i>	<i>Citizen and Loriner</i>	
<b>Nicholas John George Buckmaster</b>	a Local Councillor	North Chingford, Waltham Forest
<i>Jeffrey Alfred Johnson</i>	<i>Citizen and Security Professional</i>	
<i>Revd. Hugh Vivian Thomas</i>	<i>Citizen and Pattenmaker</i>	
<b>Guy Richard Purser</b>	a Project Management Company Director	Aldwick, Bognor Regis, Sussex
<i>Harold Ebenezer Piggott</i>	<i>Citizen and Basketmaker</i>	
<i>Paul Stephen Hollebone</i>	<i>Citizen and Chartered Accountant</i>	
<b>Steven Matthew Vanhinsbergh</b>	a Group Security Manager	Upminster, Havering
<i>John Edmund Maccabe</i>	<i>Citizen and Horner</i>	
<i>Catherina Anastasia Leonis Maccabe</i>	<i>Citizen and Farrier</i>	
<b>James Gordon Copeland</b>	an Information Technology Technician	Sevenoaks, Kent
<i>John Rotherham Salter</i>	<i>Citizen and Fan Maker</i>	
<i>John Donald Lunn</i>	<i>Citizen and Fan Maker</i>	
<b>John Mark Chester Rylands</b>	a Private Client Manager	Battersea, Wandsworth
<i>Richard Stuart Goddard</i>	<i>Citizen and Shipwright</i>	
<i>Richard Leslie Springford</i>	<i>Citizen and Carman</i>	
<b>Johanna Buremo</b>	a Personal Assistant	Balham, Wandsworth
<i>The Rt. Hon The Lord Mayor William Barrie Fraser, OBE, Deputy</i>	<i>Citizen and Gardener</i>	
<b>Harriet Jayne Stainton-James</b>	a Road Show Co-Ordinator	Wandsworth
<i>The Rt. Hon The Lord Mayor William Barrie Fraser, OBE, Deputy</i>	<i>Citizen and Gardener</i>	
<b>Chloe Gabrielle Geraldine Nicolson</b>	an Actress	Stockwell, Lambeth
<i>Stanley Liu</i>	<i>Citizen and Butcher</i>	
<i>Sally Anne Hill</i>	<i>Citizen and Needlemaker</i>	
<b>Robin Jupe</b>	a Will Writer	Worthing, Sussex
<i>Derek Franklin Oliver</i>	<i>Citizen and Basketmaker</i>	
<i>Jason Vincent McCreanney</i>	<i>Citizen and Basketmaker</i>	
<b>Lee Thomas Howell</b>	a Chief Fire Officer	Dunkeswell, Devon
<i>Kenneth John Knight, CBE, QFSM.</i>	<i>Citizen and Firefighter</i>	
<i>The Revd Canon Peter Jackson Mortimer, MBE, TD</i>	<i>Citizen and Firefighter</i>	
<b>Sarah Pink</b>	The Head of Guildhall Library	Higher Denham, Buckinghamshire
<i>David Robert Stanley Pearson</i>	<i>Citizen and Stationer and Newspaper Maker</i>	
<i>John George Stewart Scott, CC</i>	<i>Citizen and International Banker</i>	
<b>Denis Andrew Steven Haskew</b>	a Music Teacher	Romford, Havering
<i>William Harry Dove, Deputy, MBE, JP</i>	<i>Citizen and Ironmonger</i>	
<i>Joyce Nash, OBE, Deputy</i>	<i>Citizen and Feltmaker</i>	
<b>Susan Elmer Smith</b>	a Health and Safety Fire Manager	Sydenham, Lewisham
<i>Ian Patterson Wilson</i>	<i>Citizen and Arbitrator</i>	
<i>Robert Bryan Dowling</i>	<i>Citizen and Loriner</i>	
<b>Christopher Robin Weatherley, MVO</b>	a Fire Safety Manager	Sydenham, Lewisham
<i>Ian Patterson Wilson</i>	<i>Citizen and Arbitrator</i>	
<i>Robert Bryan Dowling</i>	<i>Citizen and Loriner</i>	

<b>Mark Philip Stevens</b> <i>Antonio Masella</i> <i>Michael Osborne</i>	a Firearms Issuing Officer <i>Citizen and Mason</i> <i>Citizen and Basketmaker</i>	Beckenham, Bromley
<b>Joanne Elaine Varley</b>  <i>Sir Michael Bear, Kt., Ald.</i> <i>Alan Colin Drake Yarrow, Ald.</i>	a Gift Brand Company Chief Executive <i>Citizen and Pavior</i> <i>Citizen and Fishmonger</i>	Marylebone, Westminster
<b>Lieselotte Gerda Elsbeth Burdorf-Cook</b> <i>Gordon Mark Gentry</i> <i>Ivor Cook</i>	an International Relations Executive, retired <i>Citizen and Baker</i> <i>Citizen and Poulter</i>	Finchley, Barnet
<b>Paolo Carraretto</b>  <i>Donald Howard Coombe, MBE</i> <i>Charles Vernon Ashford</i>	an Information Technology Applications Manager <i>Citizen and Poulter</i>  <i>Citizen and Poulter</i>	Southfields, Wandsworth
<b>John Henry Tanton</b> <i>Simon Walsh, Ald.</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	a Public House Manager <i>Citizen and Glover</i> <i>Citizen and Fletcher</i>	Peckham, Southwark
<b>John Gerard Dwyer</b> <i>Simon Walsh, Ald.</i> <i>Charles Edward Lord, OBE, JP, Deputy</i>	a Barman <i>Citizen and Glover</i> <i>Citizen and Fletcher</i>	Peckham, Southwark
<b>Martyn Russell Jones</b>  <i>Lance Edward Whitehouse</i> <i>Richard John Wells</i>	an Information Technology Consultant <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Gardener</i>	Rayleigh, Essex
<b>Vincent David Moore</b> <i>Colin Trevor Gurnett</i> <i>Wyndham Seymour-Hamilton</i>	a Postgraduate Student <i>Citizen and Wheelwright</i> <i>Citizen and Loriner</i>	Bexleyheath, Bexley
<b>Paul Christopher Muggleton</b> <i>Kieran John Hughes</i> <i>Charles Christopher Muggleton</i>	a Deputy Bereavement Services Manager <i>Citizen and Scrivener</i> <i>Citizen and Upholder</i>	Kingston, Kingston Upon Thames
<b>David Grover</b> <i>Henry Llewellyn Michael Jones, Deputy</i> <i>Stanley Ginsburg, Deputy</i>	a Cleaning Contractor, retired <i>Citizen and Common Councilman</i>  <i>Citizen and Glover</i>	Isle of Dogs, Tower Hamlets
<b>Brian Douglas Courtney</b> <i>Judith Mosely</i> <i>John Charles Hayes</i>	a Banker <i>Citizen and Fan Maker</i> <i>Citizen and Fan Maker</i>	Reigate, Surrey
<b>Raymond Alfred Caulfield</b> <i>George Henry Capon</i> <i>Peter Ronald Elliott</i>	a Sales and Marketing Consultant  <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Mill Hill, Barnet
<b>Margaret Rosemary Newton</b> <i>David Thomas Aggett</i> <i>John Donald Lunn</i>	a Professor of Languages, retired  <i>Citizen and Plumber</i> <i>Citizen and Fan Maker</i>	Geneva, Switzerland
<b>Anne Gabrielle Pralong</b> <i>David Thomas Aggett</i> <i>John Donald Lunn</i>	a Pharmacist, retired <i>Citizen and Plumber</i> <i>Citizen and Fan Maker</i>	Geneva, Switzerland
<b>Donald David Hind</b> <i>Flora Ann Reed</i> <i>Alan Roy Willis</i>	a Canadian Army Logistics Officer <i>Citizen and Glass Seller</i> <i>Citizen and Baker</i>	Greely, Ontario, Canada
<b>William Thomas Robinson</b> <i>Richard Stuart Goddard</i> <i>Richard Leslie Springford</i>	a Fabrication and Marine Engineer  <i>Citizen and Shipwright</i> <i>Citizen and Carman</i>	New Cross, Lewisham
<b>Richard William Walton</b> <i>Donald William Randall, MBE</i> <i>Barrie Buick Stewart</i>	a Police Officer <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Chorleywood, Hertfordshire

<b>Olga Nikolaevna Skripnikova</b> <i>Sir Paul Judge, Kt., Ald.</i> <i>Matthew Hinxman</i>	a Bank Vice President <i>Citizen and Marketor</i> <i>Citizen and Fanmaker</i>	Stratford, Newham
<b>Michael Frank Millership</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	an Insurance Broker <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Rudgwick, Sussex
<b>Jennifer Margaret Millership</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	an Investment Administrator, retired <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Rudgwick, Sussex
<b>Eileen Margaret Chipps</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	a Civil Servant, retired <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Chessington, Surrey
<b>Henry Milburn Talbot</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	The House of Commons Deputy Principal Doorkeeper <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Heighington, Lincolnshire
<b>Roger Ricardo Moore</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	a Management Consultant <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Royal Victoria Docks, Newham
<b>Balvinder Singh Bansal</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	a Health Manager <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Barking, Barking and Dagenham
<b>Ronald David Coleman</b> <i>Alexander Bain Stewart, CC</i> <i>Simon Walsh, Ald.</i>	a Building Company Director, retired <i>Citizen and Gold and Silver Wyre Drawer</i> <i>Citizen and Glover</i>	Battersea, Wandsworth
<b>Ilesh Kumar Kotecha</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	a Software Education Company Director <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Pinner, Harrow
<b>Biant Singh Bansal</b> <i>Michael Hudson, CC</i> <i>Alexander Bain Stewart, CC</i>	a Solicitor <i>Citizen and Painter Stainer</i> <i>Citizen and Gold and Silver Wyre Drawer</i>	Barking, Essex, Barking and Dagenham
<b>Sandra Preciado Santamaria</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Caterer <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark
<b>Modesta Visockiene</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Catering Company Manager <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark
<b>Tamara Mykhaylenko</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Caterer <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark
<b>Marta Dembinska</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Catering Company Manager <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark
<b>Vitalija Zukauskiene</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Caterer <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark
<b>Jovita Kuisyte</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Catering Company Manager <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Southwark

<b>Elise Mary Sherwell</b>	a Solicitor	East Sheen, Richmond Upon Thames
<i>Richard Stuart Goddard</i>	<i>Citizen and Shipwright</i>	
<i>Keith Francis Croft Baker</i>	<i>Citizen and Scrivener</i>	
<b>John Stephen Payne</b>	an Estate Agency Director	Coventry, West Midlands
<i>Alfred Robert Pargetter</i>	<i>Citizen and Turner</i>	
<i>David Anthony Selby</i>	<i>Citizen and Woolman</i>	
<b>Carl Anthony Brown</b>	a Mayor's Attendant	Southwark
<i>David Christopher Edge</i>	<i>Citizen and World Trader</i>	
<i>Corinna Moira Edge</i>	<i>Citizen and World Trader</i>	
<b>Clive Maurice Reginald Cooper</b>	an Electrical Wholesale Company Director	Erith, Kent
<i>Simon Peter McIlwaine</i>	<i>Citizen and Clockmaker</i>	
<i>Michael Richard Adkins</i>	<i>Citizen and Water Conservator</i>	
<b>Anthea Wendy Hammond</b>	a Nurse, retired	Highcliffe, Dorset
<i>Paul Joseph Jeremy Burton</i>	<i>Citizen and Fruiterer</i>	
<i>Graham Whiley</i>	<i>Citizen and Fruiterer</i>	
<b>James Alexander Delacour De Labilliere, DSO (and bar), MBE</b>	an Insurance Executive	West Byfleet, Surrey
<i>Graham Bishop</i>	<i>Citizen and Works Trader</i>	
<i>John Lawrence Stace</i>	<i>Citizen and Works Trader</i>	
<b>Norman Edward Chapman</b>	a Funeral Director	Wanstead, Redbridge
<i>Charles Vernon Ashford</i>	<i>Citizen and Poulter</i>	
<i>Ian Harvie Peebles</i>	<i>Citizen and Poulter</i>	
<b>Mohammed Reza Beyad</b>	a Drilling Control Systems Company Director	Barnes, Richmond Upon Thames
<i>Andrew Charles Parmley, Ald.</i>	<i>Citizen and Musician</i>	
<i>John Garbutt, Ald.</i>	<i>Citizen and Weaver</i>	
<b>Michael Adegboyega Adeyeye</b>	a Health and Safety Consultant, retired	Kensal Green, Brent
<i>Andrew Charles Parmley, Ald.</i>	<i>Citizen and Musician</i>	
<i>John Garbutt, Ald.</i>	<i>Citizen and Weaver</i>	
<b>Kenneth Edward Olney</b>	a Surveyor, retired	Amersham, Buckinghamshire
<i>John Alexander Smail</i>	<i>Citizen and Distiller</i>	
<i>Jocelyn Basil Holden</i>	<i>Citizen and Cooper</i>	
<b>Geoffrey Leonard Stanley Johnston</b>	an Assistant Divisional Fire Officer, retired	Epsom, Surrey
<i>Brian Cyril Lawrence</i>	<i>Citizen and Environmental Cleaner</i>	
<i>Kenneth Lewis Benjamin</i>	<i>Citizen and Loriner</i>	
<b>Sandra Ann Cowan-Johnston</b>	a Hairdresser, retired	Epsom, Surrey
<i>Brian Cyril Lawrence</i>	<i>Citizen and Environmental Cleaner</i>	
<i>Kenneth Lewis Benjamin</i>	<i>Citizen and Loriner</i>	
<b>Jacqueline Christina Long</b>	an Events Organising Company Director	Cranham, Upminster, Havering
<i>Anne Elizabeth Holden</i>	<i>Citizen and Basketmaker</i>	
<i>John Alexander Smail</i>	<i>Citizen and Distiller</i>	
<b>James William Webster</b>	a Financial Director	Melton Constable, Norfolk
<i>Lady Sally Oliver</i>	<i>Citizen and Fletcher</i>	
<i>Sir Michael Oliver</i>	<i>Citizen and Ironmonger</i>	
<b>Gillian Havers Howard</b>	a Food Consultant	Wapping, Tower Hamlets
<i>Andrew Charles Parmley, Ald.</i>	<i>Citizen and Musician</i>	
<i>Jonathan Patterson Shiels</i>	<i>Citizen and Joiner</i>	
<b>Judith Ann Sanders</b>	a Sports Centre Manager	Wapping, Tower Hamlets
<i>Henry Llewellyn Michael Jones, Deputy</i>	<i>Citizen and Common Councilman</i>	
<i>Nicholas Cressey</i>	<i>Citizen and Common Councilman</i>	

<b>Reginald Massey</b> <i>Wendy Mead, Deputy, Charles Edward Lord, OBE, JP, Deputy</i>	an Author <i>Citizen and Glover Citizen and Fletcher</i>	Llanidloes, Powys
<b>James Daniel Clifford</b>  <i>Richard Stuart Goddard Richard Leslie Springford</i>	a Shipping Services Company Director <i>Citizen and Shipwright Citizen and Carman</i>	Higham, Rochester, Kent
<b>Stephen Matthew Tolfree</b> <i>Denis George William Ballard David John Bradshaw, CC</i>	a Senior Policy Adviser  <i>Citizen and Chartered Accountant Citizen and Common Councilman</i>	Bethnal Green, Tower Hamlets
<b>Bruce Richard Quarterman</b> <i>Joyce Nash, OBE, Deputy William Harry Dove, Deputy, MBE, JP</i>	a Database Administrator  <i>Citizen and Feltmaker Citizen and Ironmonger</i>	Southwark
<b>Mauricia Cebulec- Gardner</b> <i>Catherine Sidony McGuinness, Deputy Nigel Kenneth Challis, CC</i>	an Accountant  <i>Citizen and Solicitor  Citizen and Common Councilman</i>	Northwold Road, Stoke Newington, Haringey
<b>William Walter Sheldon</b> <i>Christopher James Caine Alan Robert Brumwell</i>	a Railway Manager, retired <i>Citizen and Maker of Playing Cards Citizen and Plumber</i>	Ilford, Redbridge
<b>David John Clack</b>  <i>Anthony John Skinner Michael Ronald Newman</i>	a Public Transport General Manager <i>Citizen and Firefighter Citizen and Firefighter</i>	Nomansland, Salisbury, Wiltshire
<b>Jonathan Nicholas Ernest Day</b> <i>Neville John Watson Peter Francis Clark</i>	a Medical Services Quality Assurance Manager <i>Citizen and Fletcher Citizen and Mason</i>	Hammersmith, Hammersmith and Fulham
<b>Martin Andrew Ford</b> <i>John Alfred Barker, OBE, Deputy Peter Bernard Hardwick, QHP</i>	a Retail Manager <i>Citizen and Basketmaker  Citizen and Barber</i>	Loughton, Essex
<b>Rosalind Ailsa Edwards</b> <i>Flora Ann Reed Alan Roy Willis</i>	a Home Economist, retired <i>Citizen and Glass Seller Citizen and Baker</i>	St Albans, Hertfordshire
<b>Ian Timothy Williamson</b> <i>Paul Joseph Jeremy Burton Graham Whiley</i>	a Recruitment Consultant, retired <i>Citizen and Fruiterer Citizen and Fruiterer</i>	Rustington, Sussex
<b>Barrie James Goulding</b>  <i>Leslie Findley, T.D. Keith Richard Stevens</i>	a Project Management Construction Company Director <i>Citizen and Apothecary Citizen and Management Consultant</i>	Great Houghton, Northamptonshire
<b>Simon James Bucknall</b> <i>David Christopher Edge Corinna Moira Edge</i>	a Professional Speaker <i>Citizen and World Trader Citizen and World Trader</i>	Lambeth
<b>David Richard Bide</b>  <i>John Burke Michael John Curtis</i>	a Lighting Manufacturing Company Director <i>Citizen and Lightmonger Citizen and Firefighter</i>	Finchingfield, Essex
<b>Susan Joan Lowry</b> <i>John Alexander Smail Anne Elizabeth Holden</i>	a Secretary, retired <i>Citizen and Distiller Citizen and Basketmaker</i>	Harpenden, Hertfordshire
<b>Wendi Anne Vaughan- Pughe</b> <i>John Edward Bergstrom- Potter Bryan Green</i>	an Executive Assistant  <i>Citizen and Carman  Citizen and Glover</i>	Buckhurst Hill, Essex

<b>Jordan Gary Trowse-King</b> <i>John Alfred Barker, OBE, Deputy</i> <i>Peter Bernard Hardwick, QHP</i>	an Accounts Manager <i>Citizen and Basketmaker</i>	Loughton, Enfield
<b>Paul Harrison</b> <i>William Harry Dove, Deputy, MBE, JP</i> <i>Joyce Nash, OBE, Deputy</i>	a Music Teacher <i>Citizen and Ironmonger</i>	Dartford, Kent
<b>John Michael Kingwell</b> <i>John Matthew Leonard Kingwell</i> <i>Douglas Gordon Fleming Barrow, Deputy</i>	a Heavy Goods Driver, retired <i>Citizen and Shipwright</i> <i>Citizen and Shipwright</i>	Bexhill On Sea, Sussex
<b>Socratis Nicos Coudouraris</b> <i>Derek Thornton</i> <i>Mark Butterworth</i>	a Chartered Insurance Practitioner <i>Citizen and Upholder</i> <i>Citizen and Insurer</i>	Kingston Upon Thames, Surrey
<b>William Jonathan Warrender</b> <i>John Francis Burbidge-King</i> <i>Michael Alan Richard Wren</i>	a Royal Naval Officer <i>Citizen and World Trader</i> <i>Citizen and Bowyer</i>	Yealmpton, Plymouth, Devon
<b>Derek John Salmon</b> <i>Gerald Albert George Pulman, JP, Deputy</i> <i>Roger Arthur Holden Chadwick, CC</i>	a University Head of Computer Services, retired <i>Citizen and Basketmaker</i> <i>Citizen and Bowyer</i>	Islington
<b>Claudia Miho Funatsuki</b> <i>Mark Colin Sargeant</i> <i>John Douglas Yates</i>	a Student <i>Citizen and Joiner</i> <i>Citizen and Joiner</i>	Hatch End, Pinner, Harrow
<b>Stephen Robert Vincent</b> <i>David Christopher Edge</i> <i>Corinna Moira Edge</i>	a Mayor's Attendant <i>Citizen and World Trader</i> <i>Citizen and World Trader</i>	West Ewell, Epsom, Surrey
<b>Sir Robert Frederick Zenon Geldoff</b> <i>Kenneth Edwin Ayers, MBE, Deputy</i> <i>George Marr Flemington Gillon, CC</i>	a Musician and Media Technology Company Director <i>Citizen and Actuary</i> <i>Citizen and Chartered Surveyor</i>	Wandsworth
<b>Kevin Roy Goodchild</b> <i>James Henry George Pollard, Deputy</i> <i>Simon D'olier Duckworth, CC, DL</i>	a City of London Police Officer <i>Citizen and Skinner</i> <i>Citizen and Skinner</i>	Harrow, Harrow
<b>James Alasdair Kerr</b> <i>Catherine Sidony McGuinness, Deputy</i> <i>Ian David Luder, Ald.</i>	an Arts Centre Director <i>Citizen and Solicitor</i> <i>Citizen and Cooper</i>	Culmore, Derry
<b>H.E. Thambynathan Jasudasen</b> <i>Mei Sim Lai</i> <i>Sir David Howard, Bt., Ald.</i>	a Diplomat <i>Citizen and Horner</i> <i>Citizen and Gardener</i>	Belgravia, Westminster
<b>Dominic Richard William Bisping</b> <i>Ian Ronald Evans Williams</i> <i>Michael Ernest Garrett, MBE</i>	a Window and Door Company Director <i>Citizen and Marketor</i> <i>Citizen and Water Conservator</i>	Leatherhead, Surrey
<b>Vasily Borisovich Shestakov</b> <i>The Rt. Hon The Lord Mayor David Andrew Harry McGregor Smith, CBE</i>	a Member of the Russian Parliament <i>Citizen and Cook</i>	St Petersburg, Russia

<b>His Eminence, Cardinal Renato Raffaele Martino</b>	a Cardinal	Vatican City State
<i>Sir Gavyn Arthur</i>	<i>Citizen and Gardener</i>	
<i>His Excellency Anthony John James Bailey, KCSS</i>	<i>Citizen &amp; Loriner</i>	
<b>Basha Lulzim</b>	The Mayor of Tirana	Tirana, Albania
<i>The Rt. Hon The Lord Mayor Sir Gavyn Arthur</i>	<i>Citizen and Gardener</i>	
<b>Jennifer Ann Campbell</b>	a Primary School Principal, retired	Coleraine, County Londonderry
<i>Ian David Luder, Ald.</i>	<i>Citizen and Cooper</i>	
<i>Richard David Regan, Deputy</i>	<i>Citizen and Insurer</i>	





## Report – Policy & Resources Committee

in consultation with the

General Purposes Committee of Aldermen

### Bill for an Act of Common Council: Aldermanic Eligibility

*To be presented on Thursday 25th April 2013*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY AND REPORT**

1. Late last year, a Working Party was set up by the General Purposes Committee of Aldermen and the Policy & Resources Committee to review the criteria for eligibility to become an Alderman. The Working Party has met on two occasions and, following detailed consideration of all the issues, it recommended a change to the current requirements.

2. Currently, to become an Alderman, candidates must be a Justice of the Peace or be considered suitable by the Lord Chancellor's Advisory Committee for Justices of the Peace for appointment as a Justice of the Peace for the Central London Local Justices Area. The Working Party considered carefully whether this link with the magistracy should be retained, because it was felt that the magistracy, as a pre-election qualification, had prevented candidates who might have otherwise been suitable for the office of Alderman and beyond from standing for election. A number of people who had expressed an interest in standing for office over the last 12 months were unsuccessful in the application process to become a magistrate.

3. Having looked at a number of options, the Working Party recommended that an alternative pre-election qualification should be introduced in addition to the magistracy. Retaining the magistracy will mean that candidates for the office of Alderman will have a choice of which route to go down when standing for election – either by being qualified as a magistrate or by satisfying a new and objective set of criteria.

4. It is proposed that Aldermanic candidates who choose not to become a magistrate can qualify for election, provided they satisfy criteria which includes their not having been convicted of an imprisonable offence (even if they were not actually imprisoned or the conviction has been spent) or having been the subject of a bankruptcy restriction order etc. This is based on criteria applicable to candidates standing for election as Police & Crime Commissioners (PCC), which is relevant, bearing in mind that the Lord Mayor is head of the City Corporation including in its capacity as a Police Authority (ie: equivalent to a PCC) and similar provisions apply generally to local councillors elsewhere. The Working Party believes that these represent legitimate and defensible pre-election conditions to impose on Aldermanic candidates, who might go on to become elected to the high office of Lord Mayor.

5. This change would require an Act of Common Council and a Draft Bill for an Act is attached at Appendix D.

6. The Working Party has also highlighted the advantages of Members (both Aldermen and Common Councilmen), together with the Livery, being proactive in consistently identifying and encouraging individuals who have the attributes and qualities to be an Aldermen. Finally, the report submits an opinion of the Law Officers (Appendix E) concerning the retirement age for Aldermen which concludes that whilst the current convention of retirement at 70 can be continued under both existing and proposed arrangements it would not be possible to impose a legally binding retirement age without an act of Parliament.

Your Policy & Resources Committee agrees with the Working Party in its findings and proposals and, together with the General Purposes Committee of Aldermen, it **recommends** that:

(a) the current pre-election qualification for Aldermanic candidates relating to the magistracy be retained and that approval be given to the introduction of alternative pre-election conditions similar to those imposed on candidates standing for election as Police & Crime Commissioners as proposed in Appendix C, on the basis that candidates can choose to satisfy either criteria in order to qualify for election;

(b) the Bill for an Act of Common Council be approved in the form attached (Appendix D);

(c) the proposals outlined for helping candidates to be better prepared for the application process to become a magistrate be endorsed and the production of guidance for candidates be approved (subject to it being seen by the Bench Chairman/Advisory Committee); and

(d) views expressed about Members and the Livery informally identifying and encouraging individuals to stand for election as Aldermen be endorsed, with the job specification being reviewed and made publicly available.

## Main Report

### **Background**

1. The General Purposes Committee of Aldermen and the Policy & Resources Committee jointly established a working party to carry out a review of the criteria for eligibility to become an Alderman. The last time this was reviewed was in 2005/06 as part of the comprehensive review of the Mayoralty and it was considered timely for a further review to take place. It was agreed that the review would include consideration of the current links with the magistracy and issues surrounding pre-election qualifications for Aldermen.
2. The working party (whose constitution and terms of reference are contained in Appendix A) met on two occasions and has now concluded its work. The Working party's findings and recommendations contained in this report are those of the Working Party.

### **Current Position**

3. The City Corporation's electoral system is unique, pre-dating Parliament and reflecting the City's history, traditions and unique demography. An Act of Parliament of 1394 provides that Aldermen must be "sufficient Persons of the City of London" and an Act of Common Council of 1714 requires candidates to be "able and sufficient" citizens. The Court of Aldermen retains, although does not exercise, the customary right to determine whether a person returned by the electorate as an Alderman Elect is a fit and proper person and qualified for the office of Alderman.
4. To qualify for the office of Alderman a person must:
  - be aged 18 years or over
  - be a British subject
  - be an able and sufficient citizen and Freeman of the City of London
  - not already an Alderman of another Ward
  - not be disqualified for any other reason, for example, by reason of conviction for an offence relating to a disclosable pecuniary interestand must either be:
  - a justice of the peace, or
  - at the time of nomination and election, considered suitable by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area (previously the City Bench).
5. Further details, including the processes involved, are set out in Appendix B.
6. In addition, there is also an entirely voluntary pre-election advisory process that does not affect the requirements referred to above. The object of the process is to provide those who are interested in serving as an Alderman with an opportunity to meet a small panel of senior City Corporation people

(including senior Aldermen and the Chairman of the Policy & Resources Committee) with whom they can explore further the role and the likely expectations of them if elected and if they wish to progress to the higher offices of Sheriff and Lord Mayor.

7. It should be noted that other than the current general necessity under an Act of Common Council for all Aldermen to be JPs, there is no specific legal requirement for holders of the offices of Sheriff or Lord Mayor to be magistrates.

### **The Need for Review**

8. A number of Aldermanic vacancies have arisen in the last 12 months or so. A large proportion of those that expressed an interest in standing were, however, unsuccessful in the application process to become a magistrate. In the light of this, the question was raised of whether having the magistracy as a pre-election qualification, has prevented candidates who may otherwise have been suitable for the office of Alderman and beyond, from standing for election.
9. This prompted the General Purposes Committee of Aldermen to call for a review of the link with the magistracy as a requirement for election as an Alderman, including severing the link altogether, on the basis that it could be preventing otherwise suitable Aldermanic candidates coming forward for two reasons:
  - individuals are deterred as a result of the time commitment involved. (It should be noted that there is an agreement to confine Aldermen to minimum sittings which is not a usual arrangement); and/or
  - by their being unwilling or unable to gain approval as potential magistrates from the Lord Chancellor's Advisory Committee.
10. If, for whatever reason, approvals by the Lord Chancellor's Advisory Committee become too difficult, a real concern would arise that either the Lord Chancellor's Advisory Committee was determining who might become Aldermen or that sooner or later the number of candidates for the office of Lord Mayor and/or Sheriff would become less than desirable.

### **Options for Change**

11. In view of the position outlined above, the Working Party looked at a number of options for changing the current pre-election requirement. The options included, amongst others, maintaining the status quo, the introduction of a mentoring process (to help candidates familiarise themselves with the expectations of the Lord Chancellor's Advisory Committee), the removal of the requirement for candidates to be JPs, the election of 25 Aldermen by Common Councilmen from amongst the Common Council and the introduction of an alternative pre-election requirement.
12. The Working Party did not support any option requiring primary legislation. This would be necessary if, for example, it were decided to change radically the election process to one whereby Aldermen are elected by Common

Councilmen from amongst the Common Council. Nor was the Working Party minded to break the link with the magistracy which has existed for some considerable time and still fulfills a valuable role in the pre-election process. It was, however, accepted that simply maintaining the status quo would not address the issues referred to above.

13. Having given careful and detailed consideration to the various options, the Working Party concluded that introducing alternative pre-election requirements for Aldermanic candidates was the most practical and appropriate solution. Advice from leading counsel confirmed that it would be lawful to have a suitability condition and a pre-election screening process for Aldermanic candidates as an alternative to the magistracy, providing such a process was “transparent, fully reasoned and rigorously confined to suitability in relevant respects and in accordance with objective and publicised criteria”.
14. Detailed consideration was given to possible criteria that could be used for assessing candidates to ensure their suitability for the Office which included asking questions concerned with probity and achievement in public service. The Working Party was, however, conscious of the need for objectivity and felt that assessing candidates on subjective criteria such as how successful they have been in their career or in any charitable activity with which they are involved was not sustainable and would be open to challenge.
15. The Working Party, therefore, concluded that, as an alternative to the existing pre-election qualification (the magistracy), Aldermanic candidates should be also be eligible to stand for office provided they meet objective criteria that are transparent, fully reasoned and publicly available. It would be open to individuals to choose whether to qualify for election by becoming a magistrate or by satisfying the proposed new criteria; a failure to meet one or the other would render them ineligible for election.

### **New Criteria**

16. An advantage of the magistracy as a pre-election qualification is the test applied to help ensure that applicants are of good character (it is unlikely that an individual will be taken on as a JP if they have been found guilty of a serious crime, found guilty of a number of minor offences, banned from driving in the past 5 to 10 years or declared bankrupt). This is an objective test which is a principal factor in determining whether someone is ‘able and sufficient’ to become an Alderman and potentially Lord Mayor.
17. Under the Police Reform and Social Responsibility Act 2011, there are a number of disqualifications that apply to candidates for the new role of Police & Crime Commissioner; for example, having ever been convicted of an imprisonable offence (even if not actually imprisoned or the conviction spent) or being subject of a bankruptcy restriction order. Whilst the requirement to have a PCC does not apply in London, arguably the Lord Mayor can be considered an equivalent in view of his or her role as head of the City Corporation including in its capacity as a Police Authority.

18. This view was reinforced recently by the Home Secretary. A statutory procedure has been put in place to enable those elected as PCCs together with the Deputy London Mayor responsible for the Mayor's Office for Policing and Crime to receive sensitive information governed by the Official Secrets Act. To put the City in the same position as the rest of the country, the Lord Mayor and the Chairman of the Police Committee as recipients of such information were designated as representatives of the Court in respect of information covered by the Act.
19. Introducing similar criteria (*ie: persons are disqualified from standing for election as Alderman if on the day of their nomination and on the day of election they have ever been convicted of an imprisonable offence even if they were not actually imprisoned or the conviction has been spent or if they are subject of a debt relief restrictions order or interim debt relief restrictions order, a bankruptcy restriction order or interim order, or a debt relief restrictions undertaking – which covers corrupt or illegal electoral practices and offences relating to donations*), would have the following advantages:
  - They would be legitimate and defensible pre-election conditions to impose on Aldermanic candidates who might go on to become elected to the high office of Lord Mayor;
  - they would be transparent, objective and sustainable tests;
  - they would help to satisfy the requirement to establish whether a candidate is able and sufficient;
  - they would not involve any primary legislation and implementation would be dependent on an Act of Common Council.
20. Under this arrangement and as stated above, candidates would be able to choose whether to qualify for election as a justice of the peace or alternatively, qualify on the basis that they meet the above criteria. A full set of the proposed qualifications and disqualifications for being eligible to stand for election is set out in Appendix C.
21. Individuals cannot also stand for election to be a PCC if they have been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations). The Working Party asked for this disqualification to also apply to Aldermanic candidates, which it does in any event.
22. In order for these new arrangements to take effect, it will be necessary for an Act of Common Council to be passed and a draft Bill for an Act is attached at Appendix D. If approved by the Court of Common Council for a first and second time on 25 April 2013, the Bill will be read for a third and final time on 16 May 2013.
23. In drafting the Bill, the opportunity has been taken to make consequential amendments the current arrangements in one or two areas to help simplify and improve the process. Candidates who opt to qualify through the magistracy route will, in future, be expected to be appointed as a JP in advance of their candidature rather than seek appointment at the time of a

vacancy (there will be no need for candidates to be considered suitable specifically by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area). This will avoid the sometimes lengthy delays to the election process that can occur. In addition, candidates are currently required to meet the Recorder of London to gain a better understanding of the role of Alderman. We believe that this is no longer an essential part of the process since there are now other informal methods, such as briefings, available to people wishing to learn more about the role.

### **Tenure of Office**

24. Currently, Aldermen are elected for life (but submit themselves for re-election every six years). The Court of Aldermen has, however, adopted a covention whereby Aldermen retire at the age of 70, which is broadly the age limit at which a person can no longer serve as a magistrate. This is an entirely voluntary arrangement. The Law Officers have been asked by the General Purposes Committee of Aldermen to consider whether it would be lawful to impose a compulsory retirement age on Aldermen by an Act of Common Council. The Officers have concluded that whilst the current convention of retirement at 70 can be continued under both existing and proposed arrangements it would not be possible to impose a legally binding retirement age without an act of Parliament. A copy of the opinion is attached at Appendix E.

### **The Impact of change for on-going elections**

25. At the time of writing, Notices of Aldermanic Vacancies have been published in respect of the Wards of Lime Street, Bassishaw, Farringdon Without and Broad Street (although the latter is less well-advanced in the process than the other three). Notices of Elections in these four Wards have not, to-date, been published.
26. Subject to Members approving the recommendations in this report, the earliest that the new arrangements could be brought into effect is by an Act of Common Council passed on 16 May 2013 and the new provisions will not be applied to elections for which a Notice of Ward Election has already been issued.

### **Helping Candidates to be Prepared**

27. Bearing in mind that a number of applicants to become a magistrate had been unsuccessful in recent times, the Working Party is of the view that, for candidates choosing to qualify for election in this way, the provision of some guidance to assist in them in preparing for the application process may enhance their chance of success. Draft notes have been prepared based on publicly available sources of information with the aim of offering some form of objective guidance to applicants to help them appreciate the qualities and understanding that the Advisory Committee is looking for from potential

magistrates. This would be on the basis that the guidance and support would be publicly available. The guidance is being produced and can be made available to those enquiring.

28. The advantage of this proposal is that it is a relatively simple and straightforward way of improving the chances of success by applicants to become a magistrate, thereby helping candidates for election as Aldermen meet the required criteria. Any additional advice or guidance that may be provided by Members would be a matter for them and would not be provided by the City Corporation.

### **Encouraging Individuals to Stand**

29. In the absence of any pre-election criteria that includes subjective tests such as the success of a candidate in their chosen career, there is no means of being able to take into account an individual's suitability for the position of Alderman or indeed Lord Mayor, in terms of their experience or understanding of the role.
30. The Working Party agreed that one way to help ensure that candidates with the experience, aptitude and qualities necessary to undertake the role is for Members (both Aldermen and Common Councilmmen) and the Livery to be proactive in identifying and encouraging such individuals to come forward. Members are often best placed through their networks and contacts to know people that have a thorough understanding of the City, a willingness to make a commitment to public service and all the qualities necessary to make a good Alderman and potentially a Lord Mayor.
31. Having a dedicated and consistent approach would help ensure that whenever there is a vacancy there are individuals willing to stand for election that Members consider have the qualities to be an Alderman.

### **Conclusion**

32. The Working Party concluded that the current sole pre-election qualification (the magistracy) is not sustainable and alternative options for an objective and defensible criteria and test for becoming an Alderman have been investigated.
33. The magistracy as a pre-election qualification is currently a key test to help establish whether Aldermanic candidates are of good character (it is unlikely that an individual will be taken on as a JP if they have been found guilty of a serious crime, found guilty of a number of minor offences, banned from driving in the past 5 to 10 years or declared bankrupt). The proposal contained in this report is for an alternative test to the magistracy as a pre-election qualification. Individuals wishing to stand for election will be able to choose whether to qualify by a) becoming a JP, or b) by satisfying objective criteria that would otherwise disqualify them including whether they have ever been convicted of an imprisonable offence even if they were not actually imprisoned or the conviction has been spent or if they are subject of a bankruptcy



retriCTION order etc. This new criteria is based on the conditions that govern the election of Police and Crime Commissioners which is relevant bearing in mind the position of the Lord Mayor as head of the City Corporation including in its capacity as a Police Authority.

34. Finally, the advantages of Members (both Aldermen and Common Councilmen) being proactive in consistently identifying and encouraging individuals who have the attributes and qualities to be an Aldermen have been highlighted.

## **Appendices**

- Appendix A – Constitution and Terms of Reference of the Aldermanic Eligibility Working Party.
- Appendix B – The Requirements to become an Alderman.
- Appendix C – Proposed Qualifications and Disqualifications for standing as an Alderman.
- Appendix D – Bill for an Act of Common Council.
- Appendix E – Law officers Opinion – Age of Retirement for Aldermen

All of which we submit to the judgement of this Honourable Court.

DATED this 22nd day of March 2013

SIGNED on behalf of the Committee.

**Mark Boleat**  
**Chairman**

**The Constitution and Terms of Reference of the Working Party set up to review the  
Criteria for Eligibility to become an Alderman**

The Working Party comprised the following Members:

Mark Boleat (Chairman of the Policy & Resources Committee) (Chairman)

Alderman Sir Robert Finch (Chairman of the General Purposes Committee of Aldermen)

Alderman Sir David Howard (Chairman of the Privileges Committee of Aldermen)

Deputy Ken Ayers (Chief Commoner)

Deputy Douglas Barrow

Simon Duckworth

Stuart Fraser

Deputy Bill Fraser

Alderman David Graves

Alderman Ian Luder

Julian Malins

The Working Party's terms of reference are:

"To undertake a review of the criteria for eligibility to become an Alderman"

The requirements to become an Alderman

1. To qualify for the office of Alderman a person must be:

- aged 18 years or over
- a British subject
- an able and sufficient citizen and Freeman of the City of London
- not already an Alderman of another Ward
- not be disqualified for any other reason

and must either be:

- a justice of the peace, or
- at the time of nomination and election, considered suitable by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area (previously it was the City Bench).

2. There is no requirement to reside within the Ward for which the candidate seeks election and no requirement that the person is an owner or occupier of premises within the City.

3. Candidates who are not already a justice of the peace for the Central London Local Justices Area must:

- give signed written notice of intention to apply to the Advisory Committee, to the Town Clerk within 20 working days of the Notice of Vacancy.
- contact the Secretary to the Lord Chancellor's Advisory Committee to obtain forms of application to be a justice of the peace for the Central London Local Justices Area. The application should be made as soon as possible but in any event by not later than 27 working days if the Notice of Vacancy by which date forms should have been returned, fully completed, to the Secretary to the Advisory Committee.

4. Candidates who are already a justice of the peace for the Central London Local Justices Area bench do not have to take any action with regard to the Lord Chancellor's Advisory Committee.

5. If no signed written notification of an intention to make an application to the Advisory Committee is received by the Town Clerk by the relevant date, the Wardmote and possible poll will take place within 42 working days.
6. If signed written notification of an intention to make an application to the Advisory Committee is received by the Town Clerk by the relevant date then the Wardmote will not take place until all applications have been dealt with by the Advisory Committee and when notification has been received by the Town Clerk of all relevant decisions, or notification has been received that candidates have withdrawn or are not otherwise proceeding.
7. In cases where the Town Clerk is notified by the Advisory Committee that a Candidate has not been approved by the Lord Chancellor as suitable to become a Justice of the Peace, the Town Clerk will write to the Candidate and ask for them to confirm in writing, within seven days, whether they intend to appeal the decision in respect of this particular election.
8. If a Candidate decides to appeal the decision in respect of this particular election, the Wardmote and possible poll will be delayed while the appeal is heard under whatever process has been set up by the Ministry of Justice.
9. If a candidate decides not to appeal against the decision in respect of this particular election, the election process will continue in accordance with the election timetable. The Candidate may however still appeal against the decision if they wish to secure approval for future Aldermanic elections.

**Proposed Qualifications and Disqualifications for standing as an Alderman**

1. To qualify for the office of Alderman, a person must, at the date of nomination and on the day of election:

- be aged 18 years or over; and
- be a British Subject;
- be an able and sufficient citizen and Freeman of the City of London;
- not already an Alderman in another Ward;
- not be disqualified for any other reason;

**and either**

- A justice of the peace

**or**

- *A person is qualified for office of Alderman provided that they are not or have never been:*
  - i. convicted of an imprisonable offence (even if they were not actually imprisoned or the conviction has been spent) and*
  - ii. the subject of a debt relief restrictions order or interim debt relief restrictions order, a bankruptcy restrictions order or interim order, or a debt relief restrictions undertaking.*

**Note: the proposed new disqualifications are highlighted in italic font – all other qualifications and disqualifications are pre-existing.**

**To be considered at the Court of Common Council**

**2013**

**A BILL**

For an Act of Common Council to –

Make further provision for the qualification of candidates for the office of Alderman of the City of London.

**WHEREAS:-**

- (1) From time immemorial there has existed and still exists in the City of London (“the City”) a Common Council consisting of the Lord Mayor, Aldermen and Commons in Common Council assembled and the Common Council have made, passed, ordained and established divers Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the City and its Liberties as to them from time to time has been found necessary and expedient;
- (2) It is a qualification for election to the office of Alderman of the said City that candidates must be suitable for appointment as justices of the peace on the City bench and it is desirable to provide for an alternative to this qualification, without prejudice to the position of the Lord Mayor as Chief Magistrate of the said City;
- (3) Section 3 of an Act of Common Council made and passed on the 10th day of September 1998 (in section 1 of this Act referred to as “the Act of 1998”) as substituted by section 2 of an Act of Common Council made and passed on the 4th day of June 2001 (in section 1 of this Act referred to as “the Act of 2001”) made provision as to candidature for the office of Alderman of the said City and it is desirable and in accordance with the purposes hereinbefore recited to amend these provisions;
- (4) It is also desirable to make certain incidental and consequential amendments to the above Acts and to an Act of Common Council made and passed on the 14th day of July 1960 (in section 1 of this Act referred to as “the Act of 1960”);
- (5) His late Majesty King Edward the Third by his Charter made and granted to the City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any customs in the City before that time obtained and used were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the City and their successors with the assent of the Commonalty of the City might put and ordain thereto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to

all other liege subjects resorting to the City and agreeable also to reason and good faith.

**BE IT THEREFORE and IT IS HEREBY ENACTED ORDAINED AND ESTABLISHED** by the Right Honourable the Lord Mayor, the Right Worshipful the Aldermen and the Commons of the City of London in Common Council assembled and the authority of the same **AS FOLLOWS:**

### **Interpretation**

1. In this Act –

“The Act of 1960” means an Act of Common Council made and passed on the 14th day of July 1960 and entitled “*An Act of Common Council to repeal the Acts of Common Council made and passed on the second day of December 1920 and the nineteenth day of September 1957 respectively; to amend the Acts of Common Council made on the tenth day of October 1663; and to make further and better provision governing the election of Aldermen, Common Councilmen and Ward Beadles of the City of London*” as amended;

“The Act of 1998” means an Act of Common Council made and passed on the 10th day of September 1998 and entitled “*An Act of Common Council to make further provision for the qualification of candidates for the office of Alderman of the City of London and amend further for such purpose an Act of Common Council made and passed on the fourteenth day of July 1960 relating to the election of Aldermen; provide for the approval of persons elected to that office; abolish fines and penalties upon Aldermen and disapply provisions of an Act of Common Council made on the seventeenth day of April 1812; provide for the governance of precedence or seniority of Aldermen and to amend an Act of Common Council made and passed on the twenty-first day of July 1932 relating to the nomination and election of Sheriffs of the City of London; and make further provision for vacancies among and the numbers of Common Councilmen*” as amended;

“The Act of 2001” means an Act of Common Council made and passed on the 4th day of June 2001 and entitled “*An Act of Common Council to make further provision for the qualification of candidates for the office of Alderman of the City of London; provide further as to the surrender of that office and the effect of such surrender; and make further provision for vacancies among and the numbers of Common Councilmen*”.

### **Candidature for the Office of Alderman**

2. Section 2 of the Act of 2001 (Candidature for the Office of Alderman) is repealed and section 3 of the Act of 1998 (Candidature for the Office of Alderman) shall be omitted and substituted by the following –

“3. (1) Without prejudice to the provisions of an Act of Common Council made on the fifteenth day of April 1714 (which provide that candidates for the office of Alderman must be of full age, British subjects, able and sufficient Citizens and Freemen of the City and not already Aldermen but are modified by subsection (6) below), such candidates shall at the time of their nomination and election

satisfy the requirements of either subsection (2) or subsection (3) below, or both.

- (2) Candidates shall satisfy the requirements of this subsection if they are justices of the peace.
- (3) Candidates shall satisfy the requirements of this subsection if they –
  - (a) are not the subject of a debt relief restrictions order, an interim debt relief restrictions order, a bankruptcy restrictions order, a bankruptcy restrictions interim order or a debt relief restrictions undertaking, and
  - (b) have not been convicted in the United Kingdom, the Channel Islands or the Isle of Man, of any imprisonable offence (whether or not sentenced to a term of imprisonment in respect of the offence).
- (4) Candidates shall, on the request of the Town Clerk, produce such evidence as is necessary to establish to his satisfaction that the condition stated in subsection (1) is met.
- (5) The Town Clerk may disclose for any purposes related to the nomination or election of a candidate for the office of Alderman whether he has seen evidence of the kind to which subsection (4) relates.
- (6) The Act of Common Council made on the fifteenth day of April 1714 referred to in subsection (1) shall apply to Aldermen to whom section 3A(1) of an Act of Common Council made on the 14th day of July 1960 (as amended) relates as if they were not already Aldermen.”

### **Minor, incidental and consequential amendments**

3. In section 4(i) of the Act of 1998 and section 1 of the Act of 1960 (Interpretation) the following words shall be omitted –

““Advisory Committee” means the Lord Chancellor’s Advisory Committee for justices of the peace in the City of London;

“City bench” means the bench of justices of the peace for the City of London;

“the Recorder” means the Recorder of London from time to time; and”
4. Section 1 of the Act of 1998 (Interpretation) shall be omitted and substituted by the following –

“1. In this Act –

“bankruptcy restrictions interim order” means a bankruptcy restrictions interim order under paragraph 5 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;



“bankruptcy restrictions order” means a bankruptcy restrictions order under paragraph 1 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions order” means a debt relief restrictions order under paragraph 1 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions undertaking” means a debt relief restrictions undertaking under paragraph 7 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“imprisonable offence” means an offence –

- (a) for which a person who has attained the age of 18 years may be sentenced to a term of imprisonment, or
- (b) for which, in the case of such a person, the sentence is fixed by law as life imprisonment;

“interim debt relief restrictions order” means an interim debt relief restrictions order under paragraph 5 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof; and

“Town Clerk” shall have the meaning set out in Section 4 (Amendment to Procedures for the Election of Aldermen, etc.).”

5. Section 4 of the Act of 1960 (Aldermen – As to holding of Wardmote) (substituted by section 4(2) of the Act of 2001) shall be omitted and substituted by the following –

“4. Within forty-two working days next after the holding of such Court of Lord Mayor and Aldermen as is referred to in section 3, or in the case of an offer to surrender the Office of Alderman within forty-two working days next after the acceptance by the said Court of the offer to surrender, the Lord Mayor shall cause a wardmote to be summoned and held for the election of an able and sufficient Citizen and Freeman of the said City (either not being an Alderman or being an Alderman to whom section 3A(1) relates) and meeting the condition set out in section 3(1) (Candidature for the Office of Alderman) (as substituted) of an Act of Common Council made and passed on the 10th day of September 1998 to be Alderman of the ward wherein a vacancy for the said Office has arisen as aforesaid and the Lord Mayor shall return such person so elected as aforesaid to the first Court of Lord Mayor and Aldermen holden next after seven clear days following such election.”

6. Section 4A of the Act of 1960 (Provision as to periods for the purposes of Section 4) (substituted by section 4(3) of the Act of 2001) shall be omitted and substituted by the following –

“4A. In section 4 “working days” shall exclude Saturdays, Sundays and public holidays (whether of a recurring nature or permitted nationally for any specific reason).”

7. Section 4B of the Act of 1960 (Aldermen – as to holding of Wardmote - Supplementary) (inserted by section 4(iv) of the Act of 1998) is repealed.

### **Commencement and transitional provisions**

8. (1) Subject to subsections (2) and (3) below, the provisions of this Act shall come into force on the day on which it is made and passed as an Act of Common Council (“the commencement date”).
  - (2) The provisions of this Act shall apply to any election for which a precept has been issued but no notice of ward election has been published at the commencement date, except that the period of forty-two working days referred to in section 4 of the Act of 1960 (as substituted by section 5 of this Act), being the period within which the Lord Mayor shall cause a wardmote to be summoned and held, shall commence on the commencement date and the said section 4 shall be construed accordingly.
  - (3) The provisions of this Act shall not apply to any election for which a notice of ward election has been published at the commencement date, but instead any such election shall be conducted as if this Act had not been made and passed as an Act of Common Council.

**Retirement Age and Six-yearly Elections for Aldermen of the City of London**

**Opinion of the Law Officers**

1. At their meeting on 11 February, 2012, the General Purposes Committee of Aldermen resolved to introduce a pre-election qualification for the office of Alderman as an alternative to the existing requirement that candidates for the office of Alderman must be considered suitable by the Lord Chancellor's Advisory Committee for appointment as a justice of the peace in the City. The alternative pre-election qualification, which will be introduced by Act of Common Council, requires candidates, by application to the Town Clerk, to demonstrate that they satisfy probity and public service requirements which are relevant to the office of Alderman.
2. The current convention of a retirement age of 70 for Aldermen is linked to service as a magistrate. The main purpose of this convention is to maintain a reasonable flow of candidates for the office of Lord Mayor. The introduction of an alternative qualification thus raises the question whether a retirement age of 70 can be introduced for all Aldermen, regardless of the route by which they qualified for office.
3. Another convention of the Court of Aldermen is that Aldermen surrender office every six years and may seek re-election. The purpose of this convention is to maintain the democratic legitimacy and accountability of the office.
4. Aldermen have always held office for life except for a brief period from 1377 to 1394 when a Charter of Edward II declared that aldermen serve for only one year and a later Charter of Richard II provided that they may be re-elected annually. An Act of Parliament of 1394 reinstated the old custom, providing that Aldermen cannot be removed from office "without good and reasonable cause". It is considered that the power of removal conferred by the Act is limited to removal of individual aldermen who fail to meet expected standards of probity or conduct and does not extend to introducing, by Act of Common Council or binding contract, a compulsory retirement age requiring aldermen to resign at a particular age or a requirement to surrender office every six years. Such requirements could only be introduced by a further Act of Parliament.
5. Currently, newly-elected Aldermen are asked to sign a letter which confirms that they have read and understood the conventions of the Court of Aldermen. It has been suggested that this position could be strengthened in relation to the conventions referred to above by requesting instead a signed irrevocable deed by which the Alderman resigns on a future date, being the Alderman's 70th birthday. The deed would also commit the Alderman to surrender his or her office at six-yearly intervals.

6. For the reasons given above, execution of such a deed could not be made compulsory and, once executed, it would be binding in honour only. However if the Court of Aldermen is of the view that this would be an improvement on the current position, there is nothing as a matter of law to prevent it. The introduction of an alternative test by which eligibility is established would not prevent the continuation of the convention of retirement at 70.

Recorder

Common Serjeant

Comptroller & City Solicitor

Remembrancer

For use at the Previous Meeting on Wednesday, 24<sup>th</sup> April, 2013  
and the Court of Common Council on Thursday, 25<sup>th</sup> April, 2013

2013/14

## APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.
2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2013/14. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2013. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, appointments are for a three year period).

### **Nominations**

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).
4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.
5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

### **Compliance with Standing Orders**

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

### **General**

14. For ease of reference, the Committees have been grouped by function.

## POLICY & RESOURCES COMMITTEE

### 1. Constitution

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Members elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive ie. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

### 2. Quorum

The quorum consists of any nine Members.

### 3. Membership 2013/14

#### ALDERMEN

- 10 Sir David Howard, Bt., M.A., D.Sc.
- 1 Sir David Wootton
- 2 Fiona Woolf, C.B.E.
- 1 Alan Colin Drake Yarrow

#### COMMONERS

- 4 (4) John Alfred Bennett, Deputy
- 13 (4) Jeremy Paul Mayhew, M.A., M.B.A.
- 11 (4) Wendy Mead, Deputy
- 4 (4) James Richard Tumbridge
- 3 (3) Hugh Fenton Morris, *for three years*
- 3 (3) Douglas Barrow, Deputy
- 7 (3) Mark John Boleat
- 12 (3) George Marr Flemington Gillon
- 7 (3) Stephen Douglas Quilter, B.Sc.(Hons.)
- 5 (2) Simon D'Olier Duckworth D.L.
- 2 (2) Marianne Bernadette Fredericks
- 9 (2) Catherine McGuinness M.A., Deputy
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Members referred to in paragraph 1 above and seven Members to be appointed this day.

### 4. Terms of Reference

To be responsible for:-

#### **General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;

- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

**Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

**Corporate Assets**

- (k) a) determining the overall use of the Guildhall Complex; and  
b) approving overall strategy and policy in respect of City Corporation's assets;

**Projects**

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

**Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

**Privileges**

- (n) Members' privileges, facilities and development;

**Sustainability**

- (o) strategies and initiatives in relation to sustainability;

**Sub-Committees**

- (p) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- \* Resource Allocation
- Projects
- Public Relations and Economic Development
- †Hospitality
- †Members' Privileges

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.



## FINANCE COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
  - the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
  - the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

### ALDERMEN

- 2 Sir Michael David Bear
- 2 Sir Paul Judge
- 1 John Garbutt
- 2 Neil Graham Morgan Redcliffe

### COMMONERS

14	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
1	Randall Keith Anderson	Aldersgate
5	David James Thompson	Aldgate
1	Robert Allan Merrett	Bassishaw
1	Jamie Ingham Clark	Billingsgate
11	Simon D'Olier Duckworth, D.L.	Bishopsgate
3	Wendy Marilyn Hyde	Bishopsgate
1	Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	Bread Street
10	Brian Nicholas Harris	Bridge and Bridge Without
9	John George Stewart Scott, J.P.	Broad Street
11	Kevin Malcolm Everett D.Sc.	Candlewick
10	Raymond Michael Catt	Castle Baynard
3	Nigel Kenneth Challis	Castle Baynard
29	Robin Anthony Eve, O.B.E., Deputy	Cheap
1	Stuart John Fraser, C.B.E.	Coleman Street
23	Sir Michael Snyder, Deputy	Cordwainer
3	Ian Christopher Norman Seaton,	Cornhill
4	John Alfred Barker, O.B.E., Deputy	Cripplegate Within
10	John Tomlinson, B.A., M.Sc., Deputy	Cripplegate Without
9	James Henry George Pollard, Deputy	Dowgate
1	Ann Holmes	Farringdon Within
13	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
8	George Christopher Abrahams	Farringdon Without
10	Charles Edward Lord, O.B.E., J.P., Deputy	Farringdon Without
1	Philip John Woodhouse	Langbourn
1	Robert Picton Seymour Howard, Deputy	Lime Street
1	John Fletcher	Portsoken
13	Alastair John Naisbitt King, M.Sc, Deputy	Queenhithe
11	Roger Arthur Holden Chadwick	Tower
7	Tom Hoffman	Vintry
1	Lucy Roseanne Frew	Walbrook

together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**

To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (c) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (d) obtaining value for money in all aspects of the City of London Corporation's activities;
- (e) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (f) overseeing the City of London Corporation's approved list of contractors and consultants;
- (g) dealing with requests for grants for charitable purposes from funds under the Committee's control, including the City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660) and the City Educational Trust (registered charity no. 290840), allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (h) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (i) strategies and initiatives in relation to energy;

**Information Systems**

- (i) developing and implementing IS strategies to support the business needs of the City of London Corporation;

**Sub-Committees**

- (j) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Efficiency & Performance
  - Finance Grants
  - Information Systems
  - Corporate Assets

## INVESTMENT COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)

### 2. **Quorum**

The quorum consists of any seven Members.

### 3. **Membership 2013/14**

- 3 (3) Ian Christopher Norman Seaton, *for three years*
- 3 (3) Michael John Cassidy, C.B.E., Deputy, *for three years*
- 3 (3) Roger Arthur Holden Chadwick, *for three years*
- 3 (3) Kenneth Edwin Ayers, M.B.E., Deputy
- 3 (3) George Marr Flemington Gillon
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.
- 3 (2) Raymond Michael Catt
- 2 (2) Tom Hoffman
- 2 (2) Clare James, M.A.

together with the Members referred to in paragraph 1 and five Members to be appointed this day.

### 4. **Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To fulfil (a) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (c) To provide the Resource Allocation Sub Committee with proportions between property and non property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

## AUDIT & RISK MANAGEMENT COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- nine Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (ie. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

\*The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

### 2. **Quorum**

The quorum consists of five Members ie. at least three Members elected by the Court of Common Council and at least one external representative.

### 3. **Membership 2013/14**

- 3 (3) The Revd. Dr. Martin Dudley, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Robin Anthony Eve, O.B.E., Deputy
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.
- 3 (3) Simon Walsh, M.A., Alderman
- 3 (2) Nigel Kenneth Challis
- 3 (2) Oliver Arthur Wynlayne Lodge, T.D, B.Sc.

together with the Members referred to in paragraph 1 and two Members to be appointed this day.

### 4. **Terms of Reference**

#### **Audit**

- (a) To consider and approve the annual internal and external audit plans.
- (b) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (c) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (d) To meet with the external auditors of the City Fund and the various non-local authority funds at least once in each calendar year prior to the presentation of the Accounts to the Court.
- (e) To report back as necessary to the Court of Common Council.
- (f) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

#### **Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.

## PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

### ALDERMEN

- 2 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
- 2 David Andrew Graves
- 2 John Garbutt  
Alderman for the Ward of Broad Street

### COMMONERS

9	The Revd. Dr. Martin Dudley .....	Aldersgate
1	Randall Keith Anderson .....	Aldersgate
5	Sylvia Doreen Moys .....	Aldgate
1	Kenneth Edwin Ayers, M.B.E., Deputy .....	Bassishaw
9	Michael Welbank, Deputy .....	Billingsgate
1	Thomas Charles Christopher Sleigh .....	Bishopsgate
1	Patrick Thomas Streeter .....	Bishopsgate
5	Oliver Arthur Wynlayne Lodge, T.D., B.Sc. ....	Bread Street
29	John Richard Owen-Ward, M.B.E., Deputy .....	Bridge and Bridge Without
1	Christopher Michael Hayward .....	Broad Street
19	Stanley Keith Knowles, M.B.E., Deputy .....	Candlewick
6	Michael Hudson .....	Castle Baynard
7	Jeremy Lewis Simons M.Sc. ....	Castle Baynard
8	Ann Marjorie Francescia Pembroke .....	Cheap
5	Sophie Anne Fernandes .....	Coleman Street
2	George Marr Flemington Gillon .....	Cordwainer
5	Peter Gerard Dunphy .....	Cornhill
3	David John Bradshaw .....	Cripplegate Within
1	Chris Punter .....	Cripplegate Without
11	James Henry George Pollard, Deputy .....	Dowgate
6	Alex Bain-Stewart M.Sc., J.P. ....	Farringdon Within
1	Graeme Martyn Smith .....	Farringdon Within
1	Paul Nicholas Martinelli .....	Farringdon Without
1	Gregory Percy Jones .....	Farringdon Without
8	John Douglas Chapman, Deputy .....	Langbourn
1	Dennis Cotgrove, B.A. ....	Lime Street
1	Henry Llewellyn Michael Jones, Deputy .....	Portsoken
15	Brian Desmond Francis Mooney, M.A. ....	Queenhithe
6	Marianne Bernadette Fredericks .....	Tower
8	William Barrie Fraser, O.B.E., Deputy .....	Vintry
1	James Michael Douglas Thomson, Deputy .....	Walbrook

#### 4. Terms of Reference

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (g) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (h) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (i) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (j) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (k) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (j) All functions relating to the City of London Corporation's commemorative blue plaques.
- (k) All functions relating to the Local Land Charges Act 1975.
- (l) The appointment of the City Planning Officer.
- (m) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (n) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

## PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2013/14**

#### ALDERMEN

1 Sir David Hugh Wootton

1 John Garbutt

#### COMMONERS

6	Barbara Patricia Newman, C.B.E.	Aldersgate
1	John Stuart Penton Lumley	Aldersgate
1	Hugh Fenton Morris	Aldgate
5	Kenneth Edwin Ayers, M.B.E., Deputy	Bassishaw
9	Michael Welbank, Deputy	Billingsgate
3	Stanley Ginsburg J.P., Deputy	Bishopsgate
23	William Harry Dove, M.B.E., J.P., Deputy (Bread Street has paired with Cordwainer for this appointment)	Bishopsgate Bread Street
17	John Richard Owen-Ward, M.B.E., Deputy	Bridge and Bridge Without
10	John Alfred Bennett, Deputy	Broad Street
13	Kevin Malcolm Everett D.Sc.	Candlewick
9	Jeremy Lewis Simons M.Sc.	Castle Baynard
6	Nigel Kenneth Challis	Castle Baynard
1	Alastair Michael Moss	Cheap
1	Andrew Stratton McMurtrie	Coleman Street
18	George Marr Flemington Gillon	Cordwainer
1	Peter Gerard Dunphy	Cornhill
4	Vivienne Littlechild, J.P.	Cripplegate
10	John Tomlinson, B.A., M.Sc., Deputy	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley	Dowgate
11	Richard David Regan, Deputy	Farringdon Within
1	Clare James, M.A.	Farringdon Within
14	Wendy Mead, Deputy	Farringdon Without
1	Emma Charlotte Louisa Price	Farringdon Without
1	Philip John Woodhouse	Langbourn
1	Henry Nicholas Colthurst	Lime Street
5	Delis Regis	Portsoken
15	Brian Desmond Francis Mooney, M.A.	Queenhithe
5	Gerald Albert George Pulman, J.P., Deputy	Tower
4	William Barrie Fraser, O.B.E., Deputy	Vintry
1	James Michael Douglas Thomson, Deputy	Walbrook

### 4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, and cemetery and crematorium functions;

- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (in consultation with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (in consultation with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (in consultation with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.



## MARKETS COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.
2. **Quorum**  
The quorum consists of any nine Members.
3. **Membership 2013/14**

### ALDERMEN

- 1 The Hon. Philip John Remnant, C.B.E.  
Alderman for the Ward of Lime Street

### COMMONERS

11	Joyce Carruthers Nash, O.B.E., Deputy .....	Aldersgate
1	John Stuart Penton Lumley .....	Aldersgate
6	Hugh Fenton Morris .....	Aldgate
5	Robert Allan Merrett .....	Bassishaw
7	Michael Welbank, Deputy .....	Billingsgate
12	Stanley Ginsburg J.P., Deputy .....	Bishopsgate
1	Patrick Thomas Streeter .....	Bishopsgate
4	Dr Giles Robert Evelyn Shilson, Deputy .....	Bread Street
6	Brian Nicholas Harris .....	Bridge and Bridge Without
1	Christopher Michael Hayward .....	Broad Street
10	Stanley Keith Knowles, M.B.E., Deputy .....	Candlewick
7	Michael Hudson .....	Castle Baynard
1	Graham David Packham .....	Castle Baynard
12	Robin Anthony Eve, O.B.E., Deputy .....	Cheap
1	Ian Christopher Norman Seaton .....	Cornhill
3	Chris Punter .....	Cripplegate Within
1	Angela Starling .....	Cripplegate Without
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
9	Alex Bain-Stewart M.Sc., J.P. ....	Farringdon Within
1	Karina Helen Dostalova .....	Farringdon Within
1	Wendy Mead, Deputy .....	Farringdon Without
1	Charles Edward Lord, O.B.E., J.P., Deputy .....	Farringdon Without
7	John Douglas Chapman, Deputy .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
1	Ibthayhaj Shadique Gani .....	Portsoken
12	Alastair John Naisbitt King, M.Sc., Deputy .....	Queenhithe
5	James Richard Tumbridge .....	Tower
4	Tom Hoffman .....	Vintry

Together with three Members to be appointed at the May meeting of the Court in place of the three Wards not making appointments on this occasion.

4. **Terms of Reference**  
To be responsible for:-
  - (a) the management of all matters relating to Smithfield Market, Billingsgate Market and Spitalfields Market and the letting of all premises therein;
  - (b) the appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services and Licensing Committees).

## POLICE COMMITTEE

### 1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2013/14**

- 20 (1) Stanley Keith Knowles, M.B.E., Deputy, *for two years*
- 5 (1) Richard David Regan, Deputy, *for two years*
- 4 (1) Douglas Barrow, Deputy *for three years*
- 9 (1) Mark John Boleat, *for three years*
- 8 (1) James Henry George Pollard, Deputy, *for three years*
- 12 (1) Simon D'Olier Duckworth, M.A., D.L.
- 12 (1) Ian David Luder, B.Sc.(Econ.), C.B.E., Alderman
- 7 (1) Joyce Carruthers Nash, O.B.E., Deputy

Together with three Members to be appointed this day and two non-City of London Corporation Members to be appointed in May 2013.

### 4. **Terms of Reference**

To be responsible for:

- a) securing an efficient and effective police service in the City of London and holding the Commissioner to account for the exercise of his/her functions and those person under his/her direction and control;
- b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people , the views of the Commissioner and the Strategic Policing Requirement;
- c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- e) the handling of complaints and the maintenance of standards across the Force;
- f) monitoring of performance against the City of London Policing Plan;
- g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Complaints Sub Committee.

## CRIME AND DISORDER SCRUTINY COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

### 2. **Quorum**

The quorum consists of any three Members.

### 3. **Membership 2013/14**

The ex-officio Members referred to in paragraph 1 above.

### 4. **Terms of Reference**

(a) to be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;

(b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,

(c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

## CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2013/14**

**ALDERMEN**

3 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.

1 William Russell

**COMMONERS**

3	Barbara Patricia Newman, C.B.E.	Aldersgate
1	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
3	Sylvia Doreen Moys	Aldgate
3	Robert Allan Merrett	Bassishaw
1	Jamie Ingham Clark	Billingsgate
1	Wendy Marilyn Hyde	Bishopsgate
3	William Harry Dove, M.B.E., J.P., Deputy	Bishopsgate
1	Dr Giles Robert Evelyn Shilson, Deputy	Bread Street
3	Brian Nicholas Harris	Bridge and Bridge Without
3	John George Stewart Scott, J.P.	Broad Street
3	Kevin Malcolm Everett D.Sc.	Candlewick
1	Christopher Paul Boden	Castle Baynard
1	Graham David Packham	Castle Baynard
3	Ann Marjorie Francescia Pembroke	Cheap
1	Michael John Cassidy, C.B.E., Deputy	Coleman Street
3	Mark John Boleat	Cordwainer
1	The Revd. Stephen Decatur Haines, M.A, Deputy	Cornhill
3	Vivienne Littlechild, J.P.	Cripplegate
3	Stephen Douglas Quilter, B.Sc.(Hons)	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley	Dowgate
3	Richard David Regan, Deputy	Farringdon Within
3	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
1	John David Absalom	Farringdon Without
2	Julian Henry Malins, Q.C.	Farringdon Without
1	Judith Lindsay Pleasance	Langbourn
3	Dennis Cotgrove, B.A.	Lime Street
1	Ibthayhaj Shadique Gani	Portsoken
3	Alastair John Naisbitt King, M.Sc, Deputy	Queenhithe
1	Gerald Albert George Pulman, J.P., Deputy	Tower
3	Tom Hoffman	Vintry
1	Lucy Roseanne Frew	Walbrook

#### 4. Terms of Reference

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and tourism including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the appointment of the Director of Culture, Heritage and Libraries.
- (e) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Baths (Lower Thames Street) and the tourist and events elements of Tower Bridge;
- (f) matters relating to the City's obligations for its various benefices;
- (g) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriff's Chariots and State Harness;
- (h) cart marking;
- (i) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (j) overseeing the City's Miscellaneous Arts and Related Initiatives Budget, including any individual funding requests above £2,000, annual budget requests and any future review of the fund;
- (k) the management of Guildhall Library Centenary Fund (registered charity no. 206950)
- (l) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (m) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Benefices
  - Keats House

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

### 1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to five co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership 2013/14**

#### ALDERMAN

2 Sir Paul Judge

#### COMMONERS

8 (4) The Revd. Stephen Decatur Haines, M.A., Deputy  
5 (4) Ian Christopher Norman Seaton  
5 (3) Marianne Bernadette Fredericks  
1 (1) Sylvia Doreen Moys, *for two years*  
15 (2) William Harry Dove, M.B.E., J.P., Deputy  
11 (2) Joyce Carruthers Nash, O.B.E., Deputy

together with:-

Mr. R. Lehmann  
Lord Levene of Portsoken  
Mr. C. S. Martin, M.A.  
Dame Mary Richardson  
Professor J.M.A. Whitehouse

together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the Director of Finance.

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

### 1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership 2013/14**

#### ALDERMEN

- 1 Benjamin Robert Hadley Hall
- 2 David Andrew Graves

#### COMMONERS

- 6 (4) Raymond Michael Catt
- 4 (4) Henrika Priest
- 12 (3) Tom Hoffman
- 12 (3) Sylvia Doreen Moys
- 3 (3) Virginia Rounding
- 13 (2) Richard David Regan, Deputy
- 24 (2) Sir Michael Snyder, Deputy

together with :-

Prof. J. Betteridge  
Dr. S. Ellington  
Ms. Mary Robey  
Mr R. Sermon MBE

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

**BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**

1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership 2013/14**

ALDERMEN

- 1 Dr Andrew Charles Pamley, Mus.M., Hon. F.S.G.
- 1 Peter Hewitt

COMMONERS

- 8 (4) Brian Nicholas Harris
- 5 (4) Elizabeth Rogula
- 9 (3) John Alfred Bennett, Deputy
- 5 (3) Michael Hudson
- 31 (2) Robin Anthony Eve, O.B.E., Deputy
- 2 (2) Stuart John Fraser, C.B.E.

together with :-

- Mr. F. M. Bramwell
- Sir Clive Martin O.B.E., T.D., D.L.
- Mr. Douglas Mobsby M.B.E.
- Mr. C. Townsend

Together with the ex-officio Members referred to in paragraph 1 above and six Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.



## BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

### 2. **Quorum**

The quorum consists of any seven Common Council Governors.

### 3. **Membership 2013/14**

- 3 (3) John Douglas Chapman, Deputy
- 3 (3) Fiona Woolf, C.B.E., Alderman
- 6 (2) John Alfred Barker, O.B.E., Deputy
- 5 (2) David Andrew Graves, Alderman
- 5 (2) Wendy Mead, Deputy
- 7 (2) Ann Marjorie Francesca Pembroke
- 4 (2) Jeremy Lewis Simons MSc

together with those referred to in paragraph 1 above, four Members to be appointed this day and:-

- the Principal of the Guildhall School for the time being - Prof Barry Ife, C.B.E., F.K.C., Hon. FRAM., B.A.(Hons.), Ph.D., A.L.C.M.
- one Academic Member of the Guildhall School Staff, elected by the Academic Staff - Pamela Lidiard
- one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff - Gareth Higgins
- one Guildhall School Student representative (President of the Student Union for the time being) - Daisy Evans
- up to 6 Non-City of London Corporation Members with appropriate expertise - Sir Andrew Burns  
Christina Coker O.B.E.  
Neil Constable  
Daniel Evans  
Paul Hughes  
Kathryn McDowell, C.B.E., D.L.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama

## COMMUNITY & CHILDREN'S SERVICES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

### 2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

### 3. **Membership 2013/14**

#### ALDERMEN

- 2 Peter Hewitt  
Alderman for the Ward of Bassishaw

#### COMMONERS

8	The Revd. Dr. Martin Dudley .....	Aldersgate
3	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
1	Dhruv Patel .....	Aldgate
5	Kenneth Edwin Ayers, M.B.E., Deputy.....	Bassishaw
1	Thomas Charles Christopher Sleigh .....	Bishopsgate
8	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
	(Bridge and Bridge Without has paired with Billingsgate for this appointment) .....	Bridge and Bridge Wt.
4	John Alfred Bennett, Deputy .....	Broad Street
7	Catherine McGuinness, M.A., Deputy.....	Castle Baynard
3	Henrika Johanna Sofia Priest .....	Castle Baynard
1	Alastair Michael Moss .....	Cheap
7	The Revd. Stephen Decatur Haines, M.A, Deputy .....	Cornhill
5	Gareth Wynford Moore .....	Cripplegate
8	Angela Starling .....	Cripplegate
	(Dowgate has paired with Farringdon Within for this appointment) .....	Dowgate
3	Virginia Rounding.....	Farringdon Within
2	Clare James, M.A.....	Farringdon Within
2	Alexander John Cameron Deane .....	Farringdon Without
1	Adam Fox McCloud Richardson .....	Farringdon Without
1	Judith Lindsay Pleasance .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
4	Henry Llewellyn Michael Jones, Deputy .....	Portsoken
2	John Fletcher.....	Portsoken
7	Brian Desmond Francis Mooney, M.A.....	Queenhithe
2	Marianne Bernadette Fredericks.....	Tower
8	William Barrie Fraser, O. B. E., Deputy.....	Vintry

Together with the following Members who have been appointed in place of the six Wards not making appointments on this occasion:-

Nicholas John Anstee, Alderman  
Dennis Cotgrove, B.A.  
Ibthayhaj Shadique Gani  
David Andrew Graves, Alderman  
John Stuart Penton Lumley  
Emma Charlotte Louisa Price

**4. Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education
  - Social Services
  - Social Housing (ie. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
  - public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - Sport/Leisure Activities
  - management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instrumentsand the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) making recommendations to the Court of Common Council regarding the constitutional arrangements for the Governing Bodies of the City of London Academies (including Governor appointments);
- (d) oversight and monitoring of the City of London's sponsorship of its Academies;
- (e) the management of The City of London Corporation Combined Education Charity (registered charity no. 312836);
- (f) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Housing Management and Almshouses Sub-Committee
  - Health & Social Care Scrutiny Sub-Committee
  - Safeguarding Sub-Committee

## GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**  
A Non-Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - nine Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**  
The quorum consists of any three Members.

3. **Membership 2013/14**

### ALDERMEN

- 9 Sir Robert Finch  
Alderman for the Ward of Broad Street

### COMMONERS

- 5 (4) Wendy Mead, Deputy  
11 (4) John Richard Owen-Ward, M.B.E., Deputy  
6 (3) Simon D'Olier Duckworth, D.L.  
3 (3) Dr Giles Robert Evelyn Shilson, Deputy  
13 (2) Robin Anthony Eve, O.B.E., Deputy  
5 (2) Brian Nicholas Harris  
9 (2) Tom Hoffman, LL.B.

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day .

4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
    - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
    - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

## ESTABLISHMENT COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
- one Alderman nominated by the Court of Aldermen
  - 15 Members elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
  - a representative of the Finance Committee

2. **Quorum**  
The quorum consists of any four Members.

3. **Membership 2013/14**

**ALDERMAN**

1 Alan Colin Drake Yarrow

**COMMONERS**

25 (4) Robin Anthony Eve, O.B.E., Deputy  
4 (4) The Revd. Stephen Decatur Haines, M.A, Deputy  
20 (3) John Alfred Barker, O.B.E., Deputy  
3 (3) Elizabeth Rogula  
27 (2) Joyce Carruthers Nash, O.B.E., Deputy  
17 (2) Barbara Patricia Newman, C.B.E.

together with the ex-officio Member referred to in paragraph 1 above and nine Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-  
Conditions of employment;  
Superannuation (apart from investments);  
Workforce planning;  
Wages, salaries structure, job evaluation and staff grading;  
Organisation reviews;  
Employee relations;  
Joint consultation;  
Learning and employee development;  
Recruitment and selection;  
Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;  
Occupational health, safety and welfare;

NB. The exception to this rule is, whilst the support staff in the City Police come within the purview of this Committee, the uniformed Police come under the Police Committee.

- (b) To approve:-  
(i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.  
(ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that manpower resources are deployed in an efficient and effective manner.
- (e) To make amendments to:-  
(i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, superannuation, leave of absence, allowances, maternity provisions, and sick pay;  
(ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, harassment, and appeals procedures, the learning and employee development scheme, motor car, and motorcycle assisted purchase scheme and the staff suggestion scheme.

- (f) To appoint seven members (including the representative of the Finance Committee):-
  - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, AMICUS and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
  - (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
  - i) redundancies and early retirements
  - ii) Professional Fees and Annual Subscriptions
  - iii) Market Forces Supplements
  - iv) Long Service Awards
  - v) payment to an officer of an honorarium, gratuity or payment for extra services
  - vi) the extension of service of an officer who has reached retirement age or for an extension of sick leave of an officer whether on full or half pay
- (o) To be responsible for the monitoring and control of overtime, sickness absence, changes to staffing resources, equal opportunities, job evaluation and the termination of employment.

## OPEN SPACES & CITY GARDENS COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
  - eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the following ex-officio Members:-
    - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
    - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

**Open Spaces**

- (a) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (eg. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (b) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

**City Open Spaces**

- (c) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (d) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (e) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (f) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

## WEST HAM PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- plus the following for the consideration of business relating to West Ham Park only:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and:-

Four representatives elected by the heirs-at-law of the late John Gurney:-

- Miss. C. Bickmore
- Mr. R. Cazenove
- Mr. R. Gurney
- Mr. S. J. F. Meath-Baker

One representative nominated by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Revd. S. Kirby

Two representatives nominated by the London Borough of Newham

- Councillor J. Laguda
- Councillor B. Collier

### 4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces and City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of the conveyance of the Park by John Gurney, Esq., to the City of London Corporation dated 20<sup>th</sup> July 1874 and in accordance with the Licence in Mortmain dated 22<sup>nd</sup> May 1874 and the management of a Nursery; and
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.



## EPPING FOREST & COMMONS COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
  - 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committees (ex-officio)
  - plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2013/14**

**ALDERMEN**

- 6 Gordon Warwick Haines  
1 Jeffrey Richard Evans, Sheriff

**COMMONERS**

- 16 (4) Barbara Patricia Newman, C.B.E.  
3 (3) Virginia Rounding  
3 (2) George Christopher Abrahams  
10 (2) John Alfred Barker, O.B.E., Deputy

together with the ex-officio Members referred to in paragraph 1 above four Members appointed this day and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Mr. P. Adams
- Mr. M. Chapman
- Mr. R. Morris, O.B.E.
- Dr. J. Thomas

4. **Terms of Reference**

- (a) To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-
- (b) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (c) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-  
Coulston and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown  
West Wickham Common and Spring Park (registered charity no. 232988)  
Ashted Common (registered charity no. 1051510)  
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-  
Ashted Common Consultative Committee  
Burnham Beeches Consultative Committee  
Coulston Commons Consultative Committee  
Epping Forest Centre Joint Consultative Committee  
West Wickham Commons Consultative Committee

## HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

### 2. **Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

### 3. **Membership 2013/14**

- 14 (4) Dennis Cotgrove, B.A.,
- 8 (4) Michael Welbank, Deputy
- 3 (3) The Revd. Dr. Martin Dudley
- 3 (3) Clare James, M.A.
- 5 (2) Barbara Patricia Newman, C.B.E.
- 3 (2) Virginia Rounding
- 2 (2) John Richard Owen-Ward, M.B.E., Deputy

Together with the ex-officio Members referred to in paragraph 1 above, five Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	Tony Ghilchik
English Heritage	-	Charlotte Kemp
Royal Society for the Protection of Birds	-	Martyn Foster
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

### 4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces, City Gardens & West Ham Park Committee, for:-

#### **Hampstead Heath**

- (a) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (b) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

#### **Highgate Wood & Queen's Park**

- (c) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

#### **Consultative Committees**

- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including a, Hampstead Heath Consultative Committee  
Highgate Wood Joint Consultative Committee  
Queen's Park Joint Consultative Group

## FREEDOM APPLICATIONS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- the following ex-officio Members:-
- the Chief Commoner
- the Chairman and Deputy Chairman of the Policy & Resources Committee

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2013/14**

Sir David Howard, Bt., M.A., D.Sc., Alderman  
Sir David Hugh Wootton, Alderman

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.

## BARBICAN RESIDENTIAL COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
  - Aldersgate
  - Cripplegate Within
  - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

### 2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

### 3. **Membership 2013/14**

Non-Residents:-

- 14 (4) Stanley Ginsburg J.P., Deputy
- 4 (4) Henrika Johanna Sofia Priest
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A., *for three years*
- 3 (3) William Harry Dove, M.B.E., J.P., Deputy
- 5 (3) Gareth Wynford Moore
- 5 (2) Michael Hudson

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

#### **Aldersgate**

Joyce Carruthers Nash, O.B.E., Deputy  
Barbara Patricia Newman, C.B.E.  
Randall Keith Anderson

#### **Cripplegate (Within)**

David John Bradshaw  
Vivienne Littlechild  
Angela Starling

#### **Cripplegate (Without)**

John Tomlinson, B.A., M.Sc., Deputy  
Stephen Douglas Quilter, B.Sc.(Hons.)  
Chris Punter

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, eg. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

**BARBICAN CENTRE BOARD**

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- five non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

From April 2009, a maximum continuous service limit of three terms of three years will be applied.

2. **Quorum**

The quorum consists of any five Members elected by the Court of Common Council.

3. **Membership 2013/14**

- 3 (3) Tom Hoffman
- 3 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) Vivienne Littlechild J.P., *for two years*
- 6 (2) Catherine McGuinness, M.A., Deputy
- 2 (2) Richard David Regan, Deputy
- 2 (2) Jeremy Lewis Simons M.Sc.

together with:-

Roly Keating	)	Up to five non-Common Council Members appointed by the Committee
Sir Brian McMaster	)	
Guy Nicholson	)	
Keith Salway	)	

together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the operation and maintenance of the Barbican Centre and Art Gallery, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) fulfilment of the purpose given to the Committee by the City of London Corporation, viz. the provision of an excellent Centre for the education, enlightenment and entertainment of all who visit it, and to stimulate enterprise in all its activities.

## THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
  - 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2013/14**

**ALDERMEN**

- 2 Alison Jane Gowman  
1| Matthew Richardson

**COMMONERS**

- 3 (3) The Revd. Stephen Decatur Haines, M.A., Deputy, *for three years*  
5 (4) Wendy Mead, Deputy  
7 (3) Kenneth Edwin Ayers, M.B.E., Deputy  
3 (3) Jeremy Paul Mayhew, M.A., M.B.A.  
9 (2) Raymond Michael Catt  
10 (2) William Harry Dove, M.B.E., J.P. , Deputy  
2 (2) Ian Christopher Norman Seaton

together with the ex-officio Member referred to in paragraph 1 above and five Members to be appointed this day.

4. **Terms of Reference**

- (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
  - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London; other than grants above a sum of £500,000.
- (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-
- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
  - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
  - (iii) to consult such persons or bodies and corporate or government departments as may be directed by order of the Charity Commissioners in the course of settling a policy for the application of funds to which the Scheme relates; and,
  - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.

## STANDARDS COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than two terms, a maximum of eight years.

*N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.*

### 2. **Quorum**

The quorum consists of three Members, at least one of whom must be a non-Common Council Member.

### 3. **Membership 2013/14**

#### ALDERMAN

1 Matthew Richardson

#### COMMONERS

3 (2) Robin Anthony Eve, O.B.E., Deputy, *for two years*

6 (2) Julian Henry Malins, Q.C.

2 (2) The Revd. Dr. Martin Dudley

together with two Members to be appointed this day and four non-Common Council Members:-

Howard Lederman (*appointed for a four year term to expire in July 2013*)

Felicity Lusk (*appointed for a four year term expiring in October 2013*)

Alan Graham (*appointed for a four year term to expire in March 2014*)

Vacancy

### 4. **Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review and monitoring the City of London Corporation's Employee Code of Conduct;
- (d) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (e) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
  - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
  - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed.
- (f) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council; and
- (g) in relation to the City of London Corporation's role as a Local Authority and Police Authority, to:-
  - (i) consider any application for exemption from political restriction that is made to the Committee in respect of any post by the holder of that post;
  - (ii) where appropriate, give directions requiring the authority to include a post in the list of politically restricted posts that it maintains; and
  - (iii) direct that a post should not be politically restricted where an application has been made and the Committee is satisfied that the duties of the post involve neither providing advice to the authority or its Committees nor speaking on behalf of the authority to journalists and broadcasters.

## LICENSING COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
2. **Quorum**  
The quorum consists of any five Members.
3. **Membership 2013/14**  
  - 11 (4) Simon Walsh, M.A., Alderman
  - 9 (3) Alex Bain-Stewart M.Sc., J.P.
  - 11 (3) Kevin Malcolm Everett, D.Sc.
  - 3 (3) Sophie Anne Fernandes
  - 3 (3) James Richard Tumbridge
  - 10 (2) The Revd. Dr. Martin Dudley
  - 5 (2) Marianne Bernadette Fredericks

together with the eight Members to be appointed this day.
4. **Terms of Reference**  
To be responsible for:-
  - (a) the City of London Corporation's licensing functions under the following legislation:-
    - (i) Licensing Act 2003:-
    - (ii) Gambling Act 2005:-
    - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
      - (a) the licensing of sexual entertainment venues
      - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
      - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
      - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
  - (b) The appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services Committee and the Markets Committee);
  - (c) Making recommendations to the Court of Common Council regarding:-
    - (i) the City Corporation's Statement of Licensing Policy; and
    - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.



## GUILDHALL IMPROVEMENT COMMITTEE

1. A Non-Ward Committee consisting of,
  - the Chairman and Deputy Chairman of the Policy & Resources Committee
  - the Chairman and Deputy Chairman of the Finance Committee
  - the Chairman of the Planning & Transportation Committee or his/her representative
  - a representative of the Corporate Asset Sub-Committee
  - Alderman Simon Walsh, M.A.
  - Sir Michael Snyder, Deputy
  
2. **Quorum**  
The quorum consists of any three Members.
  
3. **Membership 2013/14**  
  
The ex-officio Members referred to in paragraph 1 above, together with Alderman Simon Walsh MA and Deputy Sir Michael Snyder.
  
4. **Terms of Reference**  
  
In respect of the project to refurbish the North Wing, West Wing, Old Library and Justice Rooms of the Guildhall Complex, to be responsible for:-
  - (i) overall direction;
  - (ii) review of progress;
  - (iii) decisions on significant option development and key policy choices.

## HEALTH & WELLBEING BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- the Chairman of the SaferCity Partnership Steering Group (or in his/her place, the Deputy Chairman)
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

### 2. **Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

### 3. **Membership 2013/14**

- 1 (1) Joyce Carruthers Nash, O.B.E., Deputy
- 1 (1) Vivienne Littlechild J.P., *for three years*
- 1 (1) Gareth Wynford Moore, *for two years*

Together with the Members referred to in paragraph 1.

### 4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

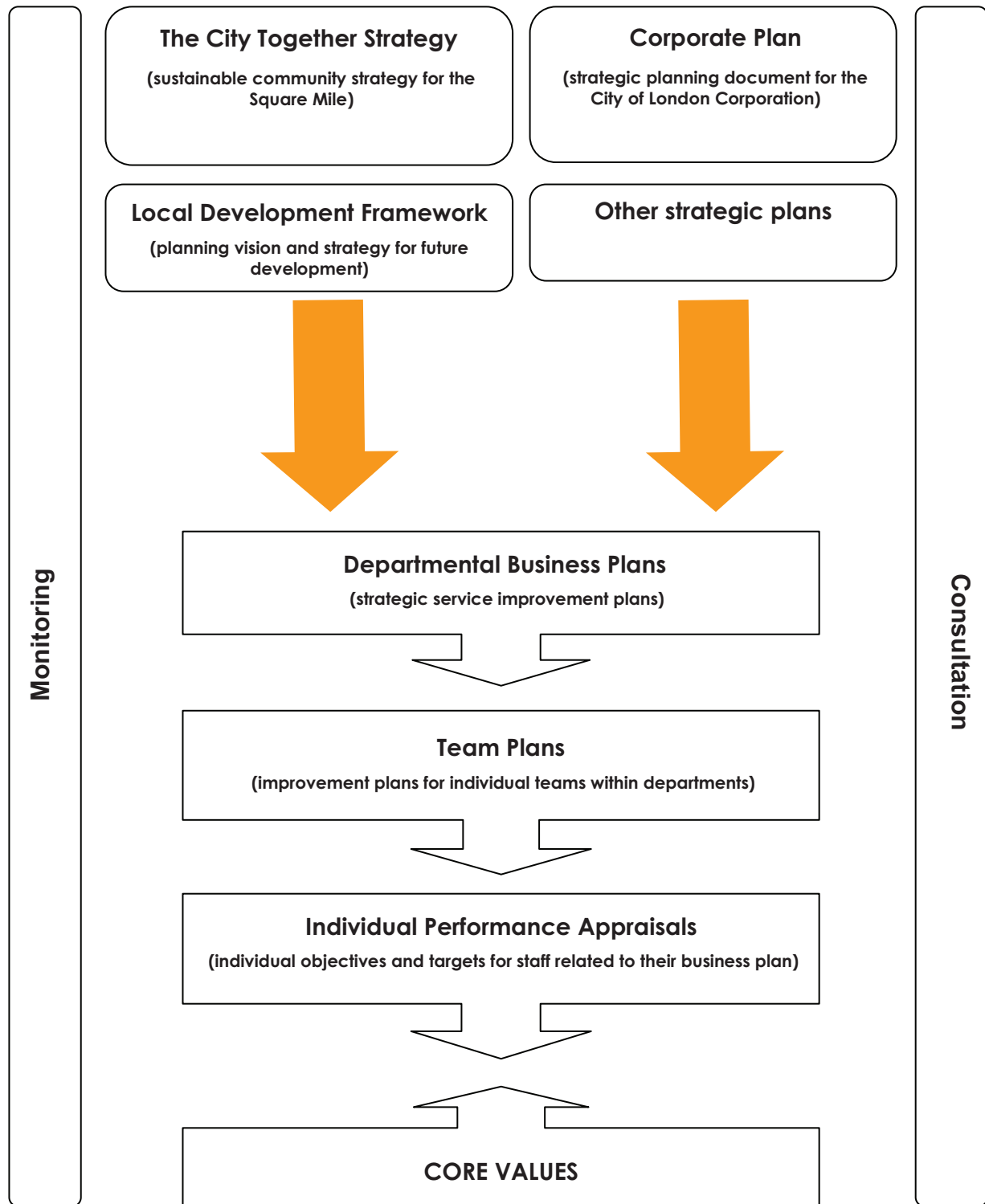
**ITEM 16(A) - Corporate Plan 2013-17**

The Corporate Plan is our main strategic planning document, providing a framework for the delivery of services. It is a clear statement of our vision, strategic aims and key policy priorities for the next four years.



# The planning cycle

## The 'Golden Thread'



## Introduction

The City Corporation is a unique organisation with a diverse range of roles and responsibilities. In addition to the functions of a local and police authority, we provide a range of specialist services to the business City and to our residents, workers and visitors. Many of these are of wider regional and national importance and directly affect people outside of the City. These include flagship cultural organisations such as the Barbican Centre and Guildhall School. We manage and protect almost 11,000 acres of open space outside of the City, own and operate three premier wholesale food markets, and run the nation's Central Criminal Court at the Old Bailey.

Recognising that the square mile cannot work in isolation, we are committed to working in partnership to improve the quality of life, and increase the capacity, of the wider London community. This work ranges from encouraging corporate responsibility in City firms to assisting in education, training and skills development. We also run London's largest grant-giving charity, The City Bridge Trust, committed to combating social exclusion and disadvantage across the whole of London.

We also play a leading role in supporting and promoting the City as the world leader in international finance and business services and in promoting the interests of the financial services sector in the City and the UK. This work ranges from providing essential infrastructure maintenance to strategic economic development and we have our own dedicated police force for the Square Mile, the national lead force for economic crime.

The Corporate Plan process helps us consider competing pressures and the links between them, and establish a shared understanding amongst Members and officers of the priorities going forward. The aim of the Corporate Plan is to prioritise those areas of activity on which we will focus our attentions over the medium term and therefore by its nature it will not necessarily cover in detail all of the wide range of services which the City Corporation provides.

## Our vision and strategic aims

### Our vision:

**The City of London Corporation will support and promote the City of London as the world leader in international finance and business services, and will maintain high quality, accessible and responsive services benefiting its communities, neighbours, London and the nation.**

From this overall vision we have three **strategic aims**:

- To support and promote The City as the world leader in international finance and business services.
- To provide modern, efficient and high quality local services and policing within the Square Mile for workers, residents and visitors with a view to delivering sustainable outcomes.
- To provide valued services to London and the nation.

## Key policy priorities 2013-2017

Our vision and strategic aims are supported by five **key policy priorities**. These are cross-cutting and support all three strategic aims to varying degrees. The priorities will be reviewed annually during the period 2013-2017 and updated as appropriate.

- KPP1** Supporting and promoting the international and domestic financial and business sector
- KPP2** Maintaining the quality of our public services whilst reducing our expenditure and improving our efficiency
- KPP3** Engaging with London and national government on key issues of concern to our communities including policing, welfare reform and changes to the NHS
- KPP4** Maximising the opportunities and benefits afforded by our role in supporting London's communities
- KPP5** Increasing the impact of the City's cultural and heritage offer on the life of London and the nation

Each of the key policy priorities is presented in more detail over the next five pages.

## **KPP1** Supporting and promoting the international and domestic financial and business sector

To do this we will:

- Promote the interests of the UK-based financial and related business services sector, both overseas and to domestic audiences, working with partners e.g. TheCityUK
- Promote a positive, responsible and competitive business and regulatory environment which enables the financial and business services industry to thrive
- Seek continued investment in transport and other infrastructure projects and continue our support for key cross-London projects including Crossrail
- Encourage quality developments to the built environment that support the Square Mile as a location for financial and business services and as a place to live and work



## **KPP2** Maintaining the quality of our public services whilst reducing our expenditure and improving our efficiency

To do this we will:

- Continue to deliver annual savings in non-police services over the current financial planning period in response to reductions in central government funding
- Implement the City of London Police “City First” change programme to match spend with available resources
- Continue to implement the City Corporation’s Change Programme (including major reviews, accommodation moves, shared services and improvements in productivity)
- Establish the City of London Procurement Service (CLPS) and implement the agreed actions arising from other corporate efficiency initiatives

### **KPP3 Engaging with London and national government on key issues of concern to our communities including policing, welfare reform, and changes to the NHS**

Specific issues include:

- Government initiatives on Policing, the localisation of Council Tax Benefit and business rates retention
- The implications for those who live and work in the City of Government policy including Welfare Reform, the Localism Act, and NHS and Public Health reforms
- The implications for the City Corporation's financial position, particularly in relation to Government grants funding and other emerging Government policy
- Mayor of London – Olympic legacy; Transport (investment in the network, 'keeping London moving'); Promotion (financial services; tourism/visitors); Environment (waste issues; air quality)

## **KPP4** Maximising the opportunities and benefits afforded by our role in supporting London's communities

To do this we will:

- Encourage regeneration and corporate social responsibility by working with City business and communities in neighbouring boroughs
- Support the charitable and voluntary sector across the whole of London through City Bridge Trust grant making and other activities
- Work with our partners and neighbours to promote employability and provide jobs and growth
- Review the City Corporation's education contribution and devise an overarching strategy that promotes high quality education

## **KPP5** Increasing the impact of the City's cultural and heritage offer on the life of London and the nation

We will build on our role as a major sponsor of culture and the arts by:

- Developing proposals for a “cultural hub” centred on the major cultural institutions of the Barbican Centre, Museum of London and Guildhall School of Music & Drama
- Implementing the cultural and visitor strategies for the City, including building and enhancing cultural partnerships
- Creating a Heritage Gallery to offer a display space for iconic documents (such as Magna Carta) and other important artefacts
- Developing and improving the physical environment around our key cultural attractions; and providing safe, secure, and accessible Open Spaces

# Organising for success

## Core values of the City of London Corporation

Our core values inform the way we work, what we do and how we do it:

- **The best of the old with the best of the new**  
Securing ambitious and innovative outcomes that make a difference to our communities whilst respecting and celebrating the City's traditions and uniqueness, and maintaining high ethical standards.
- **The right services at the right price**  
Providing services in an efficient and sustainable manner that meet the needs of our varied communities, as established through dialogue and consultation.
- **Working in partnership**  
Building strong and effective working relationships - both by acting in a joined-up and cohesive manner, and by developing external partnerships across the public, private and voluntary sectors - to achieve our shared objectives.

## Other corporate plans and strategies

The Corporate Plan is supported by a series of other plans including:

- City of London Corporation Departmental Business Plans, incorporating local management and service plans;
- themed plans such as the Visitor Strategy, the Cultural Strategy, the Communications Strategy, the Climate Change Mitigation Strategy, the Capital Strategy and Asset Management Plan; and
- plans developed with partner organisations such as The Safer City Partnership Plan, and the Health and Wellbeing Strategy.

Each of these strategies and plans include key objectives and actions as well as detailed performance measures.

This is our Corporate Plan for 2013-17.

If you would like to receive a copy in another language, an alternative format (such as Braille, large print or audio tape) or for a full copy of the Corporate Plan please contact:

Corporate Performance & Development Team  
Town Clerk's Department  
City of London Corporation  
PO Box 270  
Guildhall  
London, EC2P 2EJ

T +44 (0) 20 7332 3327  
E performance@cityoflondon.gov.uk

Further details on all aspects of the City of London Corporation and its work are contained on our website [www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk)

Or by contacting the Public Relations Office

Public Relations Office  
City of London Corporation  
PO Box 270  
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T +44 (0) 20 7332 3099  
E pro@cityoflondon.gov.uk

**April 2013**



## Report – Planning and Transportation Committee Fenchurch and Monument Area Enhancement Strategy – Adoption of Strategy

*To be presented on Thursday, 25<sup>th</sup> April 2013*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### **SUMMARY**

1. This report seeks approval for the adoption of the revised Fenchurch and Monument Area Enhancement Strategy which analyses the public realm and transportation network within the Fenchurch Street, Monument and Cannon Street areas of the City. The Strategy identifies current issues, considers future demand and sets out a framework for addressing these within the context of existing policies and guidance.
2. The Strategy will -
  - a) provide a clear framework for the future development of the public realm in the areas in order to address current problems, ensure the areas are able to accommodate future growth and create a successful and sustainable public realm reflecting the City's position as a world class financial centre; and
  - b) set out objectives and key principles for the implementation of the Core Strategy Policy and emerging Local Plan.
3. The Strategy sets out a delivery plan which identifies projects arising from the Strategy prioritises them and indicates the funding strategy for delivery.
4. A copy of the Fenchurch and Monument Area Enhancement Strategy for your approval has been made available in the Members' Reading Room.

### **RECOMMENDATION**

5. That the revised Fenchurch and Monument Area Enhancement Strategy be adopted.

## **MAIN REPORT**

### **Background**

1. The evaluation of an Area Enhancement Strategy was approved in May 2008 and was funded through the Section 106 (Local Community Environmental Improvement Works) contribution from the 20 Fenchurch Street redevelopment. In July, 2012 the draft strategy was submitted to your Planning and Transportation Committee where approval was given for a public consultation exercise to be carried out between September and December 2012.
2. Various methods of consultation were utilised and the overall response has been positive with the proposals well received by the City Community.
3. The main issues and pressures for change identified by the consultation exercise are incorporated in the Strategy which is available in the Members Reading Room. They generally relate to the accommodation of future growth whilst ensuring a safe and attractive environment include road safety, footway capacity and accessibility, the dense development of the area and lack of open spaces.

### **Conclusion**

4. The responses to the consultation have demonstrated clear evidence of the need to co-ordinate the delivery of a sustainable public realm setting out a clear framework of proposals for its improvement and that of the public realm and transport network within these areas. Your committee recommends the adoption of the Enhancement Strategy.

All of which we submit to the judgement of this Honourable Court.

DATED this 26<sup>th</sup> day of February 2013.

SIGNED on behalf of the Committee.

**DEPUTY MICHAEL WELBANK**  
Deputy Chairman



# Agenda Item 18

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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